



Des Plaines River Watershed Workgroup

Executive Board

1/19/2017

2:30 PM-5:00 PM

Lake County Central Permit Facility, 500 Winchester Road, Libertyville IL 60048

Meeting Minutes

1. Call the meeting to order: Brian Dorn called the meeting to order at 2:35 pm.
2. Roll Call – see attendee list below.
3. Previous Meeting minutes: Peter Kolb made a motion to approve the minutes. Paul Kendzior seconded the motion. The motion passed unanimously.
4. Public Comment: None.
5. Contract Extension for Burns & McDonnell (B&M) for Flow Monitoring services: A revised proposal for flow monitoring contract extension was received by the DRWW from B&M. The 2016 contract was for \$39,600, the revised proposal to extend the work into 2017 is \$34,600. There is still \$18,000 that B&M has not invoiced the DRWW for from the 2016 contract. Beth agreed to find out if the \$18,000 was part of the new estimate of \$34,600 or if they are planning to bill the DRWW for that amount. There was a motion to recommend to the Executive Board to approve the 2017 contract extension for \$34,600. Paul K seconded the motion. The motion passed unanimously.
6. Suburban Labs (SL) Contract: Mike A. gave the report – working on reviewing the data and finding some quality issues. Mike A. suggested DRWW consider split samples with them during the next collection and having the Health Dept lab run them to see if results are similar. Mike A. reported that most of the data problems are with the field parameters and not the lab results. Then there was discussion about how much the DRWW will spend over the next 3 years on the SL contract work. Joe R led the discussion. He reported that he was going to remove some parameters, reduce the number of times other parameters are analyzed for and move some of the sampling dates to months when chloride could be analyzed for (winter). Joe came up with \$68,000/yr for everything except sediment. Sediment would be collected at 1/3 of the sites for the next 3 years at a cost of between \$8,000 and \$15,000. It was suggested we try to decide if we are comfortable with the quality of the data we are receiving from SL at the March meeting, and if not, consider putting it out for bid.
7. SL Data Formatting. Mike A. reported he was able to get the data he had received from SL into an EXCEL spreadsheet pretty easily and also into an ACCESS file which is query-able. Mike A. would still like SL to change the way they report the time and date, he said he would talk to SL about that.
8. 2017 MBI Contract. Joe R. reported that the Monitoring Committee had a conference call with Chris Yoder of MBI to discuss sampling over the next 3 years. Chris suggested we break the watershed up into 3 subwatersheds and sample each one once over the next 3 years.

- a. Main Stem (2017)
- b. Mill Creek/Bull Creek (2018)
- c. Buffalo/Aptakasic/Indian Creeks (2019)

Bioassessment, water quality and sediment would be collected. SL will be collecting water quality samples from all 70 locations every year.

9. Budget and Membership Fees for 2017. Mike W. handed out a 2 page budget report and explained it to the group. Mike A made a motion to approve the FY 2017 budget as is, Joe R seconded the motion. The motion passed unanimously.
10. By-Law Proposed Revisions. There was discussion about Art. V Section 9 and it was decided to delete it and modify Art. V Section 10 so that the Executive Board approves the budget and also contracts. As part of this, a "Financial Report" would become an agenda item at every Executive Board meeting in order to "Ratify Invoices." Everyone agreed these additional modifications made sense.
11. DRWW Workplan – Beth A shared a draft document with the group. The document encompasses 4 strategies; Monitoring and Water Quality Assessment, Regulatory Relationships and Requirements, Water Quality Improvement Projects Planning and Implementation and Leadership and Engagement. Peter K said he wanted to have input on the document and everyone agreed input from all was important. It was agreed all comments and changes would be provided to Beth so she could revise the document before presenting it as a draft to the General Membership for their input.
12. Monitoring Committee Update – Joe R had already covered items from the Monitoring Committee earlier in the meeting (B&M contract, SL contract, MBI contract).
13. Lakes Committee Update – Mike A noted the Lakes Committee would be meeting in January.
14. Old Business – None
15. Other Business – There was discussion about the 2016 Annual Accomplishments document that Mike W is working on to be distributed at the next General Membership (Annual) meeting. Mike noted it will contain pie charts and bar graphs to help make the accomplishments easier to grasp and communicate to others.
16. Meeting was Adjourned at 5:00 pm.

Executive Board Members Present:

Brian Dorn, Acting President, NSWRD

Peter Kolb, Applied Technologies

Michael Talbett, Kildeer

Paul Kendzior, Libertyville

Joe Robinson, NSWRD

Mike Adam, Lake County Health Department

Other Attendees:

Beth Adler, DRWW Technical Coordinator

Mike Warner, Lake County SMC

Patty Werner, Lake County SMC

Tom Morthorst, Village of Third Lake

Steve Vella, Libertyville

Al Giertych, Lake County DOT

Jim Anderson, LCFPD

Steve Vella, Village of Libertyville