



Des Plaines River Watershed Workgroup

Executive Board

9/20/2018 2:00-3:00 pm

Lake County Stormwater Management Commission Medium Conference Room

500 W. Winchester Road, Libertyville IL 60048

Meeting Minutes

Discussion and Possible Approval of the Following:

1. Call the meeting to order
Brian Dorn called the meeting to order at 2:04 pm.
2. Roll Call
Board Members present were: Brian Dorn, Al Giertych, Paul Kendzior, Jim Anderson, Joe Robinson, and Mike Adam. A quorum was present.
Other Attendees present were: Beth Adler and May Keen.
3. Approve Previous Meeting minutes (7/19/18) and Special Call Meeting Minutes (8/9/18)
Motion to approve the July 19, 2018 DRWW Executive Board Meeting minutes and the August 9, 2018 Special Call Meeting Minutes.
First Motion: Paul K.
Second Motion: Al G.
Motion passed unanimously upon a roll call vote. Al G., Paul K., and Jim A., abstained.
Motion to resend the motion to approve the August 9, 2018 Special Call Meeting Minutes.
First Motion: Joe R.
Second Motion: Mike A.
Motion resolved and passed unanimously upon a roll call vote.
Separate motion to approve the July 19, 2018 DRWW Executive Board Meeting Minutes.
First Motion: Paul K.

Second Motion: Al G.

Motion passed unanimously.

Separate motion to approve the August 9, 2018 Special Call Meeting Minutes.

First Motion: Joe R.

Second Motion: Mike A.

Motion passed unanimously upon a roll call vote.

4. Public Comment

None.

5. Approval of Monthly Financial Report (including invoices for payment)

Brian D. explained the amounts of the Monthly Financial Report and the attached invoices. WRI is the only member not to recommit as a member with \$200 in dues. Libertyville Township and Vernon Township have recently become DRWW members. Motion to ratify the invoices.

First Motion: Paul K.

Second Motion: Al G.

Motion passed unanimously upon roll call vote.

6. Approval of Sponsorship of Lake County's De-Icing Workshop

Mike A. mentioned the annual de-icing workshop and explained sponsorship levels. The minimum level is \$250, and another sponsorship option is \$500. In 2017 DRWW selected the minimum level of \$250 for sponsorship.

Motion to contribute \$250 to the de-icing workshop.

First Motion: Jim A.

Second Motion: Paul K.

Motion passed unanimously upon roll call vote. Mike A. abstained.

7. Nutrient Assessment Reduction Plan (NARP) Scope of Work (SOW)/Request for Qualifications (RFQs) – need a committee to select a contractor

The deadline for NARP SOIs was September 14, 2018. Two statements of interests were received: one from Geosyntec and one from Tetra Tech. The next step is to interview the firms. After the interviews, one firm will be selected and then a price to prepare the NARP Workplan will be negotiated. A committee needs to be formed to interview the 2 firms. Brian Dorn, Steve Vella, Joe Robinson and Beth Adler mentioned that Michael Talbett was interested in being on the committee and that Austin McFarlane would also be invited to be a part of the committee. It was agreed that the Mundelein POTW should be invited to join the DRWW and NARP document. Brian D. and Paul K. agreed to meet with Mundelein POTW. Jim A. suggested there would be value to educating Village Administrations and elected officials regarding what DRWW is doing. He suggested that a presentation needs to be put together but agreed that the IPS tool results need to be released before the presentation is created.

8. Approval Bylaw Modification to Allow Alternate Board Members to Vote

The bylaw modification was presented to the August General Membership meeting and there were no comments. No changes have been made since.

Motion to approve bylaw modification.

First Motion: Jim A.

Second Motion: Paul K.

Motion passed unanimously upon roll call vote.

9. Meeting to Update IEPA/US EPA on DRWW's progress?

The IEPA/US EPA will be invited to future DRWW General Membership and Annual Meetings.

10. Discussion and Approval of new Gov.Delivery template and DRWW logo

Beth A. presented the current GovDel template and DRWW logo with proposed changes to the template and the logo. Jim A. volunteered his staff to review the DRWW logo.

11. Monitoring/Water Quality Improvements Committee Update

Joe R. gave updates on MBI wrapping up their sampling and Suburban Labs has their last water quality sampling in October. Future 2019 sampling schedules and monitoring rotations are in question. MBI is starting to analyze 2017 data and results are expected to be received soon. Jim A. suggested the committee consider collecting information about sediment transport – where is the sediment coming from?

12. Lakes Committee Update

Monthly sampling is finished. Mike A. mentioned that one more sampling event during a rain event will be completed this fall.

13. Task Force Update

May K. invited the Board Members to the Green Infrastructure Training Seminar on November 7, 2018 at 8:00 am to 12:00 pm in the Large Conference Room of the Lake County Central Permit Facility.

14. Old Business

None.

15. Other Business

None.

16. Next Executive Board Meeting October 18, 2018 at 2:00 pm, Lake County Central Permit Facility, Medium Conference Room

17. Adjourn

Motion to adjourn.

First Motion: Al G.

Second Motion: Paul K.

Motion passed unanimously and meeting adjourned at 3:21 pm.