



Des Plaines River Watershed Workgroup

Executive Board

10/18/2018 2:00-3:00 pm

Lake County Stormwater Management Commission Medium Conference Room

500 W. Winchester Road, Libertyville IL 60048

Meeting Minutes

Discussion and Possible Approval of the Following:

1. Call the meeting to order
Brian Dorn called the meeting to order at 2:13 pm.
2. Roll Call
Board Members present were: Brian Dorn, Mike Zemaitis, Michael Talbett, Paul Kendzior, Joe Robinson, and Mike Adam. A quorum was present.
Other Attendees present were: Rosemary Heilemann, Beth Adler, Steve Vella, May Keen, Leslie Berns and Dave Miller.
3. Approve Previous Meeting minutes (9/20/18)
Brian D. requested changes to the previous meeting minutes. For item #3 wording changes are required (the original motion was to approve both meeting minutes then there was a motion to rescind that motion and separate motions were made). For item #7 wording changes are required (Austin McFarlane from Lake County Public Works was to be invited to the NARP committee). For item #9 wording changes are required (the USEPA and IEPA will be invited to future General Membership meetings). For item #10 additional information is required (Jim A. volunteered his staff to review the DRWW logo).
Motion to approve the September 20, 2018 DRWW Executive Board Meeting Minutes as amended.
First Motion: Joe R.
Second Motion: Paul K.
Motion passed unanimously.
4. Public Comment
Brian D. introduced Dave Miller who is the Deputy Executive Director of the North Shore Water Reclamation District (NSWRD).

5. Approval of Monthly Financial Report (including invoices for payment) and preliminary 2019 budget discussion (2019 budget to be approved at January Meeting).
Beth A. suggested that it is time for the Board to discuss how to fund the NARP. Beth A. went over membership revenues, there were 3 new members in 2018 and one member did not renew (Wetlands Research Inc. at dues rate of \$200). Brian D. reviewed the invoices and gave updates on finances. Brian D. stated that the DRWW is currently under its \$200,583.29 budget.
Motion to ratify the invoices.
First Motion: Paul K.
Second Motion: Joe R.
Motion passed unanimously upon roll call vote.
6. Nutrient Assessment Reduction Plan (NARP) Update
Brian D. lead the NARP update with a summary of the interview of the two firms who submitted proposals: Geosyntec and TetraTech. The interview committee was composed of: Steve Vella, Joe Robinson, Austin McFarlane, Beth Adler, Brian Dorn, and Michael Talbett. After the interviews, Joe R. and Brian D. followed up with DuPage River Salt Creek Workgroup (DRSCW) and Fox River Study Group (FRSG) to find out their experience working with these firms. The Downer's Grove Sanitary District (a member of DRSCW) felt Geosyntec would represent the POTW's interests better than TetraTech. FRSG is currently working with Geosyntec to work out problems with their QUAL2K model and are happy with the work product so far. Brian D. also liked that Geosyntec has a local presence, whereas TetraTech's modelers are out-of-state. The NARP interview team (minus Michael Talbett) participated in a telephone conference to come to consensus on which firm to recommend to the Executive Board to move to the next step of negotiating a contract fee. If a satisfactory fee cannot be negotiated then the interview team would begin negotiations with TetraTech. Michael T. raised a concern regarding the cost estimate that Geosyntec had presented at the June 21, 2018 Executive Board meeting for the NARP with low-end estimates of \$600,000 and high-end estimates of \$1,000,000. Michael T. indicated he feels this is too much to spend on the NARP. Paul K. commented he thought \$250,000 was more in the range he would expect. It was suggested that before any negotiations with firms take place, a scope of work (with an estimated cost of \$50,000) be put together. Brian D. said the preparation of the NARP budget is included in the preliminary NARP workplan scope of work. Brian D. stated that steps towards negotiations with Geosyntec will be discussed and considered before the next Executive Board meeting.
7. Regular "update" meetings with IEPA? Elected officials?
This topic was covered during the previous (September 20) meeting with Jim A. suggesting a list of meetings. To be productive with time, Joe R. suggested inviting elected officials to DRWW meetings. Brian D. suggested that members communicate directly with their elected officials. The US EPA and IEPA, as well as elected officials, will be invited to future General Membership meetings and the February annual meeting.
8. De-Icing Workshop Update
Mike A. mentioned that the 2018 de-icing workshop was very successful for its 10th year. Mike A. reported that there have been over 1,200 attendees over 10 years and this year had a high number of school districts. Mike A. plans to follow up with attendees to find out if any of the BMPs have been implemented by them.
9. Membership Update
Beth A. gave updates on received DRWW membership dues with three new members

and the loss of one member. Beth A. mentioned that, compared to last year (2017), this year (2018) \$4,500 more in dues has been received. Paul K. met with Village of Mundelein to discuss becoming a member. They are not interested because they already have an approved NIP.

10. November General Membership Meeting

Beth A. presented her ideas for the November DRWW General Membership and Annual meetings to the committee. Beth A. will contact Chris Yoder and the USEPA/IEPA with details, an invitation, and confirmation. The committee agreed on only having one speaker for the November General Membership meeting (Chris Yoder). Joe R. suggested nutrient (nitrogen) removal and the saturation process used by farmers as topics for the February Annual meeting. The board will brainstorm more ideas at their December meeting.

11. 2019 Elections

Beth A. brought up the 2019 Elections and By-Law Requirements for the Board to think about. Beth A. explained the process and gave a timeline with deadlines for the 2019 Elections. Expressing interest of remaining on the board and nominations are required to be sent to the General Members. Additional nominations must be received by the Executive Board 10 calendar days before the annual meeting (Feb).

12. Monitoring/Water Quality Improvements Committee Update

Joe R. welcomed Rosemary H. as a new Committee member after being voted in to replace Jim Bland. Joe R. gave updates on the plan for 2020 sampling. The Committee is starting to refocus monitoring in preparation for the NARP by cutting costs. Sediment sampling may be recommended to happen only once every 5 years beginning in 2020 to save some money. Other suggestions will be considered at the next Monitoring Committee meeting in December.

13. Lakes Committee Update

Mike A. mentioned that the date for the upcoming Lakes Committee meeting has been moved to November 1. Mike A. gave an update on lake inflow and outflow sampling, which is almost complete. A report with the sampling results is expected this winter.

14. Task Force Update

Beth A. gave updates on the Green Infrastructure Training Seminar on November 7. 63 of 75 tickets have been reserved and \$400 in revenue from non-members has been received. Joe R. mentioned that a coal tar sealant pamphlet is being worked on and will be handed out as public information at the Green Infrastructure Training Seminar.

15. Old Business

None.

16. Other Business

None.

17. Next Executive Board Meeting December 20, 2018 at 2:00 pm, Lake County Central Permit Facility, Medium Conference Room

18. Adjourn

Motion to adjourn.

First Motion: Mike A.

Second Motion: Paul K.

Motion passed unanimously, and meeting adjourned at 3:53 pm.