



DES PLAINES RIVER
WATERSHED
WORKGROUP

Executive Board Meeting— *Executive Session*

3/21/2019

2:00 pm

Lake County Stormwater Management Commission Medium Conference Room

500 W. Winchester Road, Libertyville, IL 60048

Minutes, *Executive Session*

1. Executive Session

Motion to adjourn to executive session to discuss DRWW personal issues.

Jim Anderson made the first motion.

Paul Kendzior made the second motion.

Motion carried unanimously and the meeting adjourned to an executive session at 3:09 pm.

2. Roll Call

The following board members were present: Jim Anderson, Brian Dorn, Al Giertych, Mike Adam, Michael Talbott, Joe Robinson, and Paul Kendzior. Other attendees: Mike Warner

3. Technical Coordinator Contract

Mike Warner updated the board on the status of Joe Marencik's MS4 contract with the DRWW. Mike Warner requested feedback from the board on Joe M.'s performance and noted a new year contract will be presented to the board at the April meeting. Joe M. estimates he will need 388 hours to fulfill his duties as the DRWW MS4 Technical Coordinator, not 1,000 as originally estimated in January. This is roughly \$20,000 of \$25,000 allocated to SMC for administrative costs. The remaining portion of the contract includes some GIS work as well as compensation for Wendy Morey and interns. Executive board member comments on Joe M.'s performance were as follows: Paul Kendzior (2:48) was in full agreement for retaining Joe Marencik as Technical Coordinator, Joe Robinson stated he spends a lot less time on DRWW coordination with Joe as the Coordinator, and Mike Talbett stated Joe M. has been integral to the success of the MS4 educational program. Al Giertych also mentioned Joe M. serves as the Lake County MS4 Coordinator, as well as the MS4 Coordinator for the DRWW, and that overlapping responsibility and high performance level benefits both organizations.

Brian Dorn suggested that Joe M. present the new DRWW website to the new county board. SMC has already broached the idea.

Mike Warner requested that a formal review of the technical coordinator be set for March 2020. Brian Dorn suggested a standing 6-month review be set for the technical coordinator. Mike Warner will present the finalized SMC contract at the next executive board meeting in April (4/18/19).

Al Giertych concluded the discussion by stating "we are fortunate to get him [Joe M.] with his skill set", to which everyone agreed. Brian Dorn said he has had positive interactions with Joe M., and appreciates that Joe M. is responsive and competent.

4. Adjourn Executive Session

Joe Robinson made the first motion.

Paul Kendzior made the second motion.

Motion passed unanimously and the executive session adjourned at 3:22pm

Board member Review Initials BD BD; JR JR; MT MT; AG AG; MA MA; JA JA; PK PK