



## Des Plaines River Watershed Workgroup

### Executive Board

05/14/2020 2:00 pm

[Virtual Meeting](#) (Meeting ID: 844 2458 5668, Password: 019489)

### Agenda

#### Discussion and Possible Approval of the Following:

**1. Call the Meeting to Order**

Al Giertych called the meeting to order.

**2. Roll Call**

Jacob Jozefowski performed roll call. Al Giertych, Michael Talbett, Paul Kendzior, Jim Anderson, Joe Robinson, Mike Adam, and Dave Miller were present. A quorum was present.

**3. Public Comment**

Jacob Jozefowski notified the Des Plaines River Watershed Workgroup (DRWW) Executive Board that the Village Long Grove requested their 2020 DRWW membership due amount be reduced from \$6,252.00 to \$4,815.60. This request was based on previous discussions about a DRWW dues structure update to include a per capita cap on due amounts. The DRWW Executive Board has expressed support of the new dues structure; however, per DRWW bylaws, dues structure changes must be approved by the DRWW membership at the annual General Membership Meeting (August 2020). Mike Warner notified Long Grove that an updated invoice will be sent if the new dues structure is approved at the General Membership Meeting.

**4. Approve 03/19/20 Executive Board Meeting Minutes**

Michael Talbett motioned to approve the 03/19/20 Executive Board Meeting Minutes. The motion was seconded by Paul Kendzior and approved with unanimous consensus. Dave Miller abstained from voting.

**5. Approve 04/29/20 Executive Board Special Call Meeting Minutes**

Joe Robinson motioned to approve the 04/29/20 Executive Board Special Call Meeting Minutes. The motion was seconded by Jim Anderson and approved with unanimous consensus. Dave Miller and Paul Kendzior abstained from voting.

## **6. Approval of Financial Report**

Jacob Jozefowski and Mike Warner summarized the financial reports. The revenues received and carryover totaled \$51,898.00. The total expenditures paid was \$37,593.09, leaving a remaining balance of \$14,304.91. The DRWW's contractually obligated expenses exceed the current account balance. The DRWW anticipates additional revenue from membership dues, which are due June 1, 2020. If all members pay dues as expected there would be no budget shortfall. If these revenues do not come in, it may be necessary to send termination notices to DRWW contractors. This will be revisited at the July 16, 2020 Executive Board meeting.

Jim Anderson motioned to ratify the payment of all invoices in the meeting packet and approve the financial report. The motion was seconded by Joe Robinson and passed with unanimous consensus.

## **7. New Business**

### **a. Nutrient Assessment Reduction Plan (NARP) Continuous Monitoring Proposals.**

The DRWW received monitoring proposals from Deuchler, the North Shore Water Reclamation District (NSWRD), and the Lake County Health Department (LCHD). These proposals are for continuous monitoring at three locations on the Des Plaines River mainstem. The monitoring data will be used to support the development of a NARP for the Des Plaines River, assess watershed impacts from winter road maintenance and determine sediment transport impacts.

Deuchler's contract was not considered because the estimated cost exceeded what was financially feasible for the DRWW and was substantially higher than the LCHD and NSWRD proposals.

There was extensive discussion of the LCHD and NSWRD proposals. Briefly, the LCHD had the lowest proposed three-year project cost, but had higher project uncertainty and risk than NSWRD. If the LCHD was selected for the contract, the Lake County Board of Health would have to appropriate the money received into the LCHD budget before the monitoring equipment could be ordered. The Board of Health does not meet until July which would delay project implementation. Additionally, it is not clear if the LCHD could perform the continuous monitoring if the Board of Health does not appropriate the money into the budget and delays in approval could preclude the LCHS from monitoring in 2020. The NSWRD's proposed three year project cost was \$18,081 higher than the LCHD's proposal; however, the NSWRD already has the funds approved in their capital

budget so they could order the monitoring equipment as soon as they were informed of approval.

Jim Anderson motioned to move the proposal selection to the end of the agenda after NSWRD and LCHD employees leave the meeting and recuse themselves from decision making related to proposal selection. The motion was seconded by Paul Kendzior and passed with unanimous consensus.

**b. PAH Press Release Discussion**

The PAH press release was originally created by the DRWW Monitoring Committee and was intended to be released in April to coincide with the pavement sealing season. This was delayed because of COVID-19, but now there is time to revisit the press release.

There are two versions of the PAH press release, one written by the DRWW Monitoring Committee and the other written by Lake County Communications. Lake County communications indicated that the DRWW version was too technical and not formatted in a way that would allow distribution to the press. It was not clear which version of the press release should be distributed. Jacob Jozefowski requested executive board input because the Monitoring Committee is not meeting until mid-June.

Jim Anderson motioned to have Jacob Jozefowski and Ashley Strelcheck meet with Lake County Communications to create a final press release, email a draft copy to Monitoring Committee and Executive Board for review and have final approval occur via email. The motion was seconded by Paul Kendzior and passed with unanimous consensus.

**c. May DRWW Newsletter Discussion**

The text for draft the May 2020 General Membership Newsletter is complete and the layout will be complete shortly. The draft newsletter will be distributed to DRWW board members for comment once it is completed. Approval of the newsletter will occur via email.

Al Giertych motioned to review and approve the May 2020 General Membership Newsletter via email. The motion was seconded by Jim Anderson and passed with unanimous consensus.

**d. Nutrient Assessment Reduction Plan Continuous Monitoring Proposals.**

NSWRD and LCHD employees signed out of the meeting to allow further discussion of the continuous monitoring proposals. The remaining board members agreed that NSWRD and LCHD were equally qualified to conduct the

continuous monitoring. There was additional discussion about whether to choose the more expensive but lower risk NSW RD proposal or the less expensive but higher risk LCHD proposal.

Al Giertych motioned to accept the NSW RD continuous monitoring proposal. The motion was seconded by Paul Kendzior. Al Giertych, Michael Talbett, and Paul Kendzior voted in favor of the motion. Jim Anderson was opposed. The motion passed with a three to one vote.

**8. Next Executive Board Meeting June 18, 2020 at 2:00 pm, Virtual Meeting**

**9. Adjourn**

Jim Anderson motioned to adjourn. The motion was seconded by Paul Kendzior and passed with unanimous consensus.