



Des Plaines River Watershed Workgroup

Monitoring/Water Quality Improvements Committee

12/17/2020 11:00 am

Virtual Meeting

Meeting Minutes

Discussion and Possible Approval of the Following:

1. Call to Order

Steve Waters called the meeting to order at 11:01 a.m.

2. Roll Call

Jacob Jozefowski performed roll call. Steve Waters, Mike Adam, Austin McFarlane, Nick Huber, and Rosemary Heilemann were present. A quorum was present.

3. Public Comment

There was no public comment.

4. 10/15/20 Monitoring/Water Quality Improvements Committee Meeting Minutes

Rosemary Heilemann motioned to approve the 10/15/20 Monitoring/Water Quality Improvements Committee Meeting Minutes. The motion was seconded by Steve Waters and passed with unanimous consensus via roll call vote.

5. Old Business

- a. none

6. New Business

a. Suburban Labs/DRWW Invoice Disagreement

There has been an ongoing disagreement between the Des Plaines River Watershed Workgroup (DRWW) and Suburban Labs about the September 2020 water quality monitoring invoice. Suburban Labs is requesting payment beyond the not to exceed amount specified in the monitoring contract. Suburban Labs has stated that the DRWW should pay above the not to exceed because the quantities proposed in the cost estimate did not have the correct proposed quantity. The DRWW reviewed the contract and does not agree with this claim. The DRWW feels that the overcharge is the result of Suburban Labs conducting additional analysis that was not specified in the contract. Additionally, the agreement is a not-to-exceed contract that states that the subcontractor will not be compensated for additional services performed without an approved change order. There were no change orders issued for this contract.

The administrative agent for the DRWW, Lake County Stormwater Management Commission (SMC), is currently unable to find a copy of this contract with signatures from Suburban Labs. The legal implications of not having a signature from Suburban Labs are not clear at this time. The North Shore Water Reclamation District (NSWRD) will ask their attorney for an opinion on this invoice dispute. Additionally, the DRWW will request a meeting with Suburban Labs upper management to discuss a resolution to the invoice dispute.

b. DRAFT 2021 Water Quality Monitoring Request for Proposals

Due to an ongoing invoice dispute and deficiencies in service from the current subcontractor for the DRWW water quality monitoring, the monitoring committee considered having one of its members conduct the monitoring. The Lake County Health Department (LCHD) provided a quote of \$83,535.50 to conduct the water quality monitoring. A formal request for proposal process (RFP) is not needed to switch to LCHD, instead an intergovernmental agreement (IGA) is needed. The draft RFP provided in the meeting minutes will be reformatted into an IGA.

Rosemary Heilemann motioned to recommend the DRWW Executive Board select the Lake County Health Department for 2021 water quality monitoring services. The motion was seconded by Steve Waters and passed with unanimous consensus via roll call vote.

7. Next Monitoring/Water Quality Improvements Committee Meeting January 21, 2020 at 11:00 am (Pending Executive Board Approval of the 2021 Meeting Schedule)

8. Adjourn

Steve Waters motioned to adjourn. The motion was seconded by Mike Adam and passed with unanimous consensus via roll call vote.