



Des Plaines River Watershed Workgroup

Executive Board

01/21/2021 2:00 pm

Virtual Meeting

Meeting Minutes

Discussion and Possible Approval of the Following:

1. Call the Meeting to Order

Al Giertych called the meeting to order at 02:02 pm.

2. Roll Call

Jacob Jozefowski performed roll call. Al Giertych, Dave Miller, Michael Talbett, Paul Kendzior, Jim Anderson, Steve Waters, and Mike Adam were present. A quorum was present.

3. Public Comment

There was no public comment.

4. Approve 12/17/20 Executive Board Meeting Minutes

Michael Talbett motioned to approve the 12/17/20 DRWW Executive Board Meeting Minutes. The motion was seconded by Paul Kendzior and a roll call vote was performed. Al Giertych, Dave Miller, Michael Talbett, Paul Kendzior, Steve Waters, and Mike Adam voted Aye. Jim Anderson abstained. The motion passed.

5. Financial Report

Paul Kendzior motioned to ratify the DRWW Financial Report. The motion was seconded by Jim Anderson and passed with unanimous consensus via roll call vote.

6. Old Business

a. NSWRD Continuous Monitoring

The Russell Rd. monitoring location completely froze over in December 2020. The NSWRD is unable to monitor at this site until ice coverage is reduced. The NSWRD will check the Russel Rd. site on a weekly basis during warmer weather to ensure monitoring resumes as soon as possible. The Lake County Health Department (LCHD) will QA/QC the monitoring data. Invoices will be processed by the Lake County Stormwater Management Commission (SMC) once the data has been approved.

b. Suburban Labs Invoice Update

Steve Waters and Jacob Jozefowski attended a virtual meeting with representatives from Suburban Labs to resolve an ongoing invoice dispute. Suburban Labs agreed to honor the not-to-exceed amount specified in the

monitoring contract. Suburban Labs also sent a follow up email confirming the invoice dispute has been resolved.

7. New Business

a. 2021 Officer Election Discussion

Per the DRWW bylaws, the General Membership elects Executive Board positions in February of odd numbered years. The DRWW President shall send a complete list of Executive Board nominees prior to the annual meeting. Petitions for additional nominees may be submitted by Workgroup members no later than 10 calendar days before the annual meeting. The petition must contain the signatures of workgroup members representing a minimum of three Agency Members.

Al Giertych stated that he was open to stepping down from the DRWW Executive Board President position if another Executive Board member wanted to be the DRWW President. No Executive Board member was interested in the President position. All current Executive Board members will be nominated for their current position in the 2021 Executive Board election.

Jacob Jozefowski will draft a DRWW Executive Board Nominee list for Al Giertych to review and sign. The Lake County Stormwater Management Commission (SMC) will distribute the signed memo via GovDelivery.

b. 2021 February General Membership Meeting Discussion

Al Giertych will give a brief update on the DRWW Executive Board activities since the August 2020 DRWW General Membership meeting.

The contractor selected to create the DRWW's Nutrient Assessment and Reduction Plan (NARP) will present a general overview of the NARP to the General Membership. The overview will include an introduction of the consultant, an explanation of why a NARP is needed, the potential outcomes of the NARP, and the potential benefits of the NARP.

c. Mundelein WWTP Permit Discussion

The Executive Board discussed whether to submit comments on the Mundelein Wastewater Treatment Plant's National Pollutant Discharge Elimination System (NPDES) permit. The Executive Board concluded that there is no reason to submit comments on this NPDES permit. Instead, the DRWW Executive Board will notify Mundelein that there is still an opportunity to join the DRWW's NARP development process for permit compliance and invite Mundelein to join the DRWW. Dave Miller will write a draft invitation and distribute it to the Executive Board via email for review.

d. NARP Proposal Reviews

i. Michael Baker International Interview

Michael Baker International gave a presentation on their NARP proposal. The presentation included an introduction to the proposed NARP development team, an overview of the proposed project approach, experience with similar projects and potential outcomes of the NARP.

During the interview process Michael Baker International and the DRWW Executive Board discussed the proposers ability to complete the project within the proposed budget, water quality credit trading market feasibility, how pollutant loads from Wisconsin will be addressed, and urban stormwater and MS4 benefits from a NARP.

ii. Geosyntec Interview

Geosyntec gave a presentation on their NARP proposal. The presentation included an introduction of the proposed NARP development team, an overview of the proposed project approach, potential outcomes of the NARP, and experience with similar projects.

During the interview process Geosyntec and the DRWW Executive Board discussed how the Integrated Prioritization System (IPS) would be utilized in Geosyntec's proposed project approach, the proposers ability to complete the project within the proposed budget, how pollutant loads from Wisconsin will be addressed, if interaction with the Illinois EPA will be needed prior to the submittal of the NARP, and the potential need and cost of a use attainability analysis.

iii. Committee Discussion and Contractor Selection

The DRWW Executive Board discussed the proposals and interviews of Michael Baker International and Geosyntec. The board agreed that both consultants had strong proposals, were extremely competent and were able to complete the NARP within the proposed budgets. The Executive Board stated a preference for Geosyntec because they have more experience with NARPs and their proposed budget was less expensive; however, the board needed more clarification on how Geosyntec will use the IPS model. The IPS was a significant investment for the DRWW and the Executive Board wants to make sure the selected consultant references and uses the IPS model throughout the NARP development process.

Dave Miller motioned to approve the Geosyntec NARP Development Services proposal contingent upon verification that the Geosyntec proposal incorporates the IPS model within their stated cost proposal. The motion was seconded by Paul Kendzior and approved with unanimous consensus via roll call vote.

e. 2021 Budget Approval

Dave Miller motioned to approve the 2021 budget contingent upon verification that Geosyntec's cost proposal includes the IPS model. The motion was seconded by Paul Kendzior and approved with unanimous consensus via roll call vote.

f. 2021 Membership Dues Discussion

The DRWW General Membership must approve the 2021 membership dues at the February meeting. Prior to approving the recapture ordinance, dues were calculated for non-member municipalities and an invoice was sent along with an invitation to join the DRWW. Jacob Jozefowski asked for Executive Board guidance on communication with non-member municipalities. The Executive Board suggested distributing invitations to join along with the DRWW annual accomplishments. If an agency expresses interest in joining the Workgroup, the Executive Board will determine what an equitable portion of past dues would be.

The Lake County Forest Preserve District (LCFPD) raised concerns that their dues amount does not accurately reflect their contribution to the watershed. The LCFPD dues are based on acres of property in the watershed. The forest preserve feels they should not pay the same per acre rate as Municipal Separate Storm Sewer System (MS4) communities because they do not have equivalent pollutant loads and the forest preserve properties actually provide a net benefit for the DRWW. The Executive Board agrees that there should be discussions about updating the LCFPD dues structure. Further discussions about the dues structure will occur at the March 2021 Executive Board Meeting.

8. Next Executive Board Meeting March 18, 2021 at 2:00 pm

9. Adjourn

Jim Anderson motioned to adjourn. The motion was seconded by Steve Waters and approved with unanimous consensus via roll call vote.