



**Executive Board
10/21/2021 2:00 pm
Virtual Meeting
Meeting Minutes**

Discussion and Possible Approval of the Following:

1. Call the Meeting to Order

Dave Miller called the meeting to order at 2:01 pm.

2. Roll Call

Ashley Strelcheck, DRWW Coordinator, performed roll call. Dave Miller, Michael Talbett, Paul Kendzior, Jim Anderson (joined meeting at 2:20pm), Rob Flood, Mike Zemaitis and Mike Adam were present. A quorum was present.

3. Public Comment - None

4. 09/16/21 DRWW Executive Board Meeting Minutes

Talbett motioned to approve the 09/16/21 DRWW Executive Board Meeting Minutes. The motion was seconded by Kendzior. There was no public comment on this agenda item or motion.

- a. Ayes: Miller, Talbett, Adam, Kendzior, Flood; Nays: None, Abstain: Zemaitis
- b. Motion Passed 5-0-1

5. DRWW Financials

a. Expense-Revenue Invoice(s) Ratification:

NSWRD: Invoice #123558, Geosyntec: Invoice #181449218, Lake County Health Dept.: Invoice #400031210 and Lake County Health Dept.: Invoice #400031371

Kendzior motioned to approve the revenue-expenditures. The motion was seconded by Talbett. There was no public comment on this agenda item or motion.

- i. Ayes: Miller, Talbett, Zemaitis, Kendzior, Flood; Nays: None, Abstain: Adam
- ii. Motion Passed 5-0-1

b. Illinois Department of Transportation Potential Membership

Strelcheck will contact IDOT, determine potential acreage and dues amount and pending the conversations with IDOT, there may be a recapture of costs.

c. DRWW FY22-FY24 Budget

- i. No action, discussion and review.

d. Contract Review & Approvals



- i. MBI Draft 2022-2023 Contract: Adam gave a summary of the Monitoring Committee discussion where Geosyntec made some comments/recommendations and Monitoring Committee wanted to take a closer look at it. Monitoring Committee tabled and will have further discussion, perhaps a Special Meeting in November 2021. The Monitoring Committee will provide recommendation to Executive Board in December.
- ii. SMC FY2022 Contract: Strelcheck presented SMC's on-going Technical and Administrative Contract with the DRWW. No changes needed to be made unless Executive Board feels they are necessary. No issues from the Board.
- iii. Geosyntec 2022 Appropriations \$111,400: Strelcheck explained this is the amount for FY22 and is reflected in the budget. Need to vote to approve next year's expense appropriation. Kendzior motioned to approve the \$111,400 FY22 contract appropriations. The motion was seconded by Adam. There was no public comment on this agenda item or motion.
 - Ayes: Miller, Talbett, Zemaitis, Adam, Kendzior, Flood, Anderson; Nays: None
 - Motion Passed 7-0
- iv. LCHD FY 2022 Agreement: Kendzior motioned to approve LCHD's FY 2022 agreement. The motion was seconded by Flood. There was no public comment on this agenda item or motion.
 - Ayes: Miller, Talbett, Zemaitis, Kendzior, Flood, Anderson; Nays: None; Abstain: Adam
 - Motion Passed 6-0-1

6. DRWW Monitoring Committee Updates

a. Geosyntec NARP Update

Adam explained MBI contract review was main discussion today at the Monitoring Committee meeting, no other updates. SNAP (Stream Nutrient Assessment Procedure) is an Ohio method, there are some inconsistencies with Illinois EPA assessment methodology.

7. Old Business

- a. Deicing Workshop – Alana Bartolai recapped the recent Deicing Workshops. The Salt Smart Collaborative partnership hosted 5 deicing webinars this year, 3 public roads, 2 parking and sidewalk workshops. The Salt Smart partnership collaborated with several surrounding counties and agencies. 900+ participants attended the virtual workshops this year. Miller may be worthwhile to have virtual component to workshops in future years.

8. New Business

- a. DRAFT IPS MOU – Geosyntec & MBI: In order for Geosyntec to participate in IPS training, MBI requires Geosyntec to enter into MOU. The Executive Board had no comments or reservations about the MOU.



9. Member Comments

Chuck Bodden NSWRD. NPDES special condition for monthly sampling for 13 parameters. Illinois EPA recommends that NSWRD submit a request for permit modification. Bodden wanted to let other POTWs know about this and is happy to share draft of letter NSWRD is sending.

10. Next Executive Board Meeting: December 16, 2021 at 2:00 pm

11. Adjourn – 2:45pm

Mike Talbett motioned to adjourn. The motion was seconded by Kendzior and approved with unanimous consensus via roll call vote. There was no public comment on this agenda item or motion.

- i. Ayes: Miller, Talbett, Zemaitis, Kendzior, Flood, Adam; Nays: None
- ii. Motion Passed 6-0

DRWW Executive Board Meeting Attendees

NAME	ORGANIZATION
Alana Bartolai	Lake County Health Department – Lakes Management Unit
Ashley Strelcheck	Lake County Stormwater Management Commission
Brian Kuebker	Village of Libertyville
Chuck Bodden	North Shore Water Reclamation District
Dave Miller	NSWRD
Jacob Jozefowski	Lake County Stormwater Management Commission
Jim Anderson	Lake County Forest Preserve District
Joel Sensenig	Lake County Public Works
Leonard Dane	Deuchler Engineering Corp.
Michael Talbett	Village of Kildeer
Mike Adam	Lake County Health Department – Lakes Management Unit
Mike Prusila	Lake County Stormwater Management Commission
Mike Zemaitis	Lake County Division of Transportation
Paul Kendzior	Village of Libertyville
Rob Flood	North Shore Water Reclamation District
Tom Morthorst	Village of Third Lake