



**Executive Board Meeting Minutes**  
**06/16/2022 2:00 pm – 3:00 pm**  
**LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048**

**Discussion and Possible Approval of the Following:**

**1. Call the Meeting to Order**

Al Giertych, DRWW President, called the meeting to order at 2:00 pm.

**2. Roll Call**

Mia Gerace, Interim DRWW Coordinator, performed roll call. **Al Giertych**, Lake County Division of Transportation; **Michael Talbett**, Village of Kildeer; **Paul Kendzior**, Village of Libertyville; **Gary Glowacki**, Lake County Forest Preserve District; **Steve Waters**, North Shore Water Reclamation District; and **Mike Adam**, Lake County Health Department were present. A quorum was present.

Others Present: Ashley Strelcheck, Lake County Stormwater Management Commission; Mia Gerace, Lake County Stormwater Management Commission; Joel Sensenig, Lake County Public Works; Dan Smith, Lake County Division of Transportation; Jesus Alquicira, City of Waukegan; Tom Morthorst, Village of Third Lake and Igor Filipovich, North Shore Water Reclamation District.

**3. Public Comment - None**

**4. 04/21/22 DRWW Executive Board Meeting Minutes**

Kendzior motioned to approve the 04/21/22 DRWW Executive Board Meeting Minutes. The motion was seconded by Talbett. Motion passed with a unanimous vote.

**5. DRWW Financials**

a. Expense-Revenue Invoice(s) Ratification: Waters motioned to ratify the presented revenue-expenditures. The motion was seconded by Talbett. There was no public comment on this agenda item or motion.

- i. Roll Call: Giertych, Talbett, Kendzior, Glowacki, Waters, Adam
- ii. Motion Passed 7-0-0

b. DRWW FY22 Budget: Strelcheck presented the budget to display financial updates.

**6. Old Business**

a. DRWW Monitoring Committee Updates

- i. Waters reported that a continuous data sonde at Route 120 and a sonde at Route 22 have not been functioning correctly. They have both been removed for repairs and reinstalled at their respective locations but are still not working correctly. Between the two data sondes,



NSWRD estimated approximately six weeks of data has been lost. The sondes are being replaced/repared. Strelcheck recommended NSWRD reach out to Geosyntec to make sure this will not have an impact in their current DRWW NARP modeling efforts. Lake County Health Department will be working with NSWRD on potential data sonde replacements (not as comprehensive on data collection) if needed.

- b. OMA Training Reminder: Strelcheck reminded board members and their alternates who have not done so already to complete the Illinois Open Meetings Act training and send her a copy of their Certificate of Completion to be kept on file.
- c. MBI 2020 Revised Bioassessment Report: Strelcheck presented the MBI 2020 Revised Bioassessment Report.  
Motion to approve the DRWW 2020 Revised Bioassessment Report with Joel Sensenig's wasteload allocation revision request was made by Kendzior, seconded by Adam. Motion passed with a unanimous vote.
- d. 2022 Meeting Schedule Revision: The original meeting schedule shows a November newsletter and Monitoring Committee and Executive Board meetings in December. The proposed meeting schedule moves the Monitoring Committee and Executive Board meetings to November 17, 2022 to discuss the next year's budget and estimate dues in an effort to allow the members more time to consider changes to membership dues each fiscal year. The November Annual Accomplishments newsletter will be shifted to December.  
Motion to approve the meeting schedule revision as proposed was made by Kendzior, seconded by Giertych. Motion passed with a unanimous vote.
- e. May 2022 Newsletter: Strelcheck presented the final draft of the May 2022 Newsletter.  
Motion to approve the May 2022 Newsletter with a minor photo revision was made by Waters, seconded by Talbett. Motion passed with a unanimous vote.

## **7. New Business**

- a. Village of Wheeling Streambank Stabilization Project – DRWW Letter of Support: Strelcheck presented a drafted letter of support to be sent to the Village of Wheeling in support of the Village of Wheeling's efforts to stabilize a section of the Wheeling Drainage Ditch/Buffalo Creek. Motion to approve the letter of support was made by Talbett, seconded by Glowacki. Motion passed with a unanimous vote.
- b. City of Waukegan Membership & Dues Determination: The Executive Board discussed the City of Waukegan's dues and evaluated the costs of enforcing the recapture dues. The Executive Board decided that the City of Waukegan should pay 2022 dues in addition to recapture dues only from the years 2020 and 2021 because the DRWW NARP began in 2020 and the recapture ordinance



took effect in 2020. The Executive Board would allow the City of Waukegan to pay the 2022 dues upfront and pay the membership recapture dues from 2020-2021 over the next two fiscal years. The Executive Board will continue to review new members' dues on a case-by-case basis moving forward. When the Executive Board asked for public comment, Jesus Alquicira, City of Waukegan, thanked the Executive Board for lessening the recapture dues, but asked them to consider drafting a policy moving forward to ensure fairness when determining new members' dues in the future.

Kendzior motioned to approve the City of Waukegan's dues determination at the recapture of 2020 through 2022 dues with the payment of 2022 dues upfront and 2020 – 2021 dues to be paid over the next two years. The motion was seconded by Glowacki.

- iii. Roll Call: Giertych, Talbett, Kendzior, Glowacki, Waters, Adam
- iv. Motion Passed 7-0-0

#### **8. Member Comments**

- a. Al Giertych announced his retirement from the Lake County Division of Transportation at the end of June 2022. Al will be submitting letters of resignation from the DRWW and NBWW to Ashley and Mia soon.

#### **9. Next Executive Board Meeting: July 21, 2022**

#### **10. Adjourn – 2:54pm**

Motion by Adam, seconded by Glowacki to adjourn at 2:54pm. Motion passed with a unanimous vote.