



Executive Board Meeting Minutes
11/17/2022 2:00 pm – 3:00 pm
LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

Discussion and Possible Approval of the Following:

1. Call the Meeting to Order

The meeting was called to order at 2:00 pm.

2. Roll Call

Ashley Strelcheck, DRWW Coordinator, performed roll call. **Chuck Bodden**, North Shore Water Reclamation District; **Michael Talbett**, Village of Kildeer; **Paul Kendzior**, Village of Libertyville (President); **Pati Vitt**, Lake County Forest Preserve District; **Steve Waters**, North Shore Water Reclamation District (Monitoring Committee Chair); Joel Sensenig, Lake County Public Works and **Mike Adam**, Lake County Health Department (Lakes Committee Chair) were present. A quorum was present.

Others Present: Ashley Strelcheck, Lake County Stormwater Management Commission; Mike Prusila, Lake County Stormwater Management Commission; Brian Kuebker, Village of Libertyville and Tom Morthorst, Village of Third Lake.

3. Public Comment - None

4. **07/21/22 DRWW Executive Board Meeting Minutes

Waters motioned to approve the 07/21/22 DRWW Executive Board Meeting Minutes. The motion was seconded by Talbett. Motion passed with a unanimous vote.

5. Old Business

a. Monitoring Committee & NARP Updates

Waters reported that Geosyntec gave a NARP update presentation at the Monitoring Committee meeting. The nitrite/nitrate and chlorophyll-a data calibrations were not as good as Geosyntec hoped for. Given the amount of time/resources it would take to get the model calibrated more appropriately, the Monitoring Committee is allowing Geosyntec to move forward with the model "as-is". If there are problems with the model later, then Geosyntec can make adjustments.

b. Membership Updates: Strelcheck informed the Executive Board that the City of Waukegan and Illinois Department of Transportation are in the process of paying their FY22 membership dues. Their membership approval will be brought to the January 19, 2023 Executive Board meeting since payment has not been received yet.



6. New Business

- a. ****DRWW FY2023 Meeting Schedule:** Strelcheck presented the draft DRWW FY2023 meeting schedule for feedback and approval. Mike Adam approved the January and August Lakes Committee meeting time adjustment from 10:00am to 11:00am (start time) to accommodate the LCDOT Conference Room A meeting conflict for those months. Bodden motioned to approve the FY2023 DRWW Meeting Schedule as presented. The motion was seconded by Waters. Motion passed with a unanimous vote.
- b. ****Geosyntec No-Cost Time Extension Contract (FY22) Amendment #2:** Strelcheck presented Geosyntec's request for a no-cost time extension for their FY22 contract scope of work items until the end of January 2023. The remaining cost of the contract amount in Amendment #2 will be updated post November 30, 2022 once the last fiscal year bill is invoiced to SMC. Vitt motioned to approve Geosyntec's 2nd contract amendment with that revision. The motion was seconded by Waters. Motion passed with a unanimous vote.

7. DRWW Financials

- a. ****Expense-Revenue Invoice(s) Ratification:** Sensenig motioned to ratify the presented revenue-expenditures. The motion was seconded by Waters. There was no public comment on this agenda item or motion.
 - i. Roll Call: Kendzior, Bodden, Talbett, Sensenig, Vitt, Waters, Adam
 - ii. Motion Passed 7-0-0
- b. ****DRWW FY23 Budget:** Strelcheck presented the draft FY2023 DRWW budget. The proposed budget revenues include a 6.3% NARP Special Assessment Fee (same as 2022) to give a balanced fiscal budget. Vitt motioned to approve the FY2023 DRWW budget. The motion was seconded by Waters.
 - i. Roll Call: Kendzior, Bodden, Talbett, Sensenig, Vitt, Waters, Adam
 - ii. Motion Passed 7-0-0
- c. ****DRWW FY23 Membership Dues:** Strelcheck presented the draft FY2023 DRWW membership dues (based on the FY23 budget revenues). The proposed membership dues include a 6.3% NARP Special Assessment Fee (same as 2022) and agency dues are slightly less than 2022 due to no Lake County Forest Preserve District dues distribution. Adam motioned to approve the FY2023 DRWW budget. The motion was seconded by Vitt.
 - i. Roll Call: Kendzior, Bodden, Talbett, Sensenig, Vitt, Waters, Adam
 - ii. Motion Passed 7-0-0
- d. ****FY23 LCHD Water Quality Monitoring Contract:** Adam presented the FY23 LCHD Water Quality Monitoring Contract for consideration. The contract costs only went up slightly due to equipment and procedures costs. Adam will adjust the contract from "2022 to 2023". Talbett motioned to approve the FY23 LCHD Water Quality Monitoring Contract with the year revision. The motion was seconded by Bodden.
 - i. Roll Call Ayes: Kendzior, Bodden, Talbett, Sensenig, Vitt, Waters; Abstain: Adam



- ii. Motion Passed 6-1-0
- e. ** FY23 Geosyntec NARP Contract Appropriation: Strelcheck presented the FY2023 Geosyntec NARP Contract appropriation of \$98,900 for the Executive Board's consideration. Sensenig motioned to approve the FY2023 Geosyntec contract appropriation of (not-to-exceed) \$98,900. The motion was seconded by Adam.
 - i. Roll Call: Kendzior, Bodden, Talbett, Sensenig, Vitt, Waters, Adam
 - ii. Motion Passed 7-0-0

8. Member Comments

- a. Strelcheck requested input on the DRWW 2022 Annual Accomplishments. Input included watershed education on phosphorus reductions (point sources), looking at phosphorus general trends in the watershed and a summary on the deicing workshop this year.
- b. Bodden reported that NSWRD reviewed the IPS report asked Stephen McCracken to let the DRWW and NBWW know if the report will be submitted to the Illinois EPA so adjustment can be made to the NARP referenced language. The current language is written towards the DRSCW's approach to the NARP and how the IPS model will be utilized. For now, the document does not need any changes.
- c. Waters mentioned that NSWRD was going to try and send in DRWW's monitoring data for the 2024 Integrated Water Quality Report at the Illinois EPA's request. NSWRD submitted NBWW's water quality data and is waiting to see if the format is acceptable for the Illinois EPA.

9. Next Meeting:

- a. Executive Board: January 19, 2023

10. Adjourn – 2:40pm

Motion by Vitt, seconded by Waters to adjourn. Motion passed with a unanimous vote.