



Executive Board Meeting Minutes
01/19/23 2:00 pm – 3:00 pm
LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

Discussion and Possible Approval of the Following:

1. Call the Meeting to Order

The meeting was called to order at 2:01 pm.

2. Roll Call

Ashley Strelcheck, DRWW Coordinator, performed roll call. **Paul Kendzior**, Village of Libertyville (President); **Chuck Bodden**, North Shore Water Reclamation District; **Michael Talbett**, Village of Kildeer; **Gary Glowacki**, Lake County Forest Preserve District; **Rob Flood**, North Shore Water Reclamation District (Monitoring Committee Chair Alternate) and **Alana Bartolai**, Lake County Health Department (Lakes Committee Chair Alternate) were present. A quorum was present.

Others Present: Ashley Strelcheck, Lake County Stormwater Management Commission; Mike Prusila, Lake County Stormwater Management Commission; Brian Kuebker, Village of Libertyville; Tom Morthorst, Village of Third Lake and Rishab Majahan, Geosyntec.

3. Public Comment - None

4. **11/17/22 DRWW Executive Board Meeting Minutes

Talbett motioned to approve the 11/17/22 DRWW Executive Board Meeting Minutes. The motion was seconded by Glowacki. Motion passed with a unanimous vote.

5. DRWW Financials

- i. ****Expense-Revenue Invoice(s) Ratification:** Bodden motioned to ratify the presented revenue-expenditures. The motion was seconded by Talbett. There was no public comment on this agenda item or motion.
 - i. Roll Call: Kendzior, Bodden, Talbett, Glowacki, Flood, Bartolai
 - ii. Motion Passed 6-0-0
- ii. ****DRWW Budget:** Strelcheck presented the draft FY2023 DRWW budget. There was no public comment on this agenda item or motion.
- iii. ****FY22 MBI Contract Amendment #1:** Strelcheck presented MBI's Contract Amendment #1 request to the Executive Board. MBI is requesting \$1,312.87 contract overage to their FY22 contract with DRWW due to unforeseen circumstances related to a high flow event in July 2022.



Talbett motioned to approve MBI's Contract Amendment #1 contract overage request. The motion was seconded by Flood.

- i. Roll Call: Kendzior, Bodden, Talbett, Glowacki, Flood, Bartolai
- ii. Motion Passed 6-0-0

6. Old Business

i. ****FY22 Membership Approvals**

Strelcheck presented the City of Waukegan's signed DRWW membership agreement and informed the Executive Board of the City's FY22 payment being received. Bodden motioned to approve the City of Waukegan's DRWW membership. Motion passed with a unanimous vote.

b. **Monitoring Committee & NARP Updates**

i. **DRWW 2023 Monitoring Strategy**

Flood reported that Geosyntec gave a NARP presentation about the watershed management scenarios at the Monitoring Committee meeting and the Committee decided to move forward with two scenarios. The two feasible management scenarios selected by the Committee are 1. 25% nonpoint sources reduction, 25% upstream reduction and 0.5 effluent TP for POTW and a second scenario of 25% nonpoint source reduction, 50% upstream reduction and 0.5 effluent TP for POTW. NSWRD would be conducting their datasonde NARP-related sampling until mid-2023 per the existing contract with DRWW. The Monitoring Committee reviewed the 2020 DRWW Monitoring Strategy and the existing DRWW Workplan. Both items will be reviewed further at the March 16, 2023 DRWW Monitoring Committee meeting. Rishab made two comments at the Monitoring Committee meeting that Geosyntec would like to set up a milestone meeting with the Illinois EPA at an upcoming meeting to keep Illinois EPA in the loop on the NARP progress and that a NARP outline would be presented to the Monitoring Committee soon.

- c. ****DRWW 2022 Annual Accomplishments:** Strelcheck presented the draft 2022 DRWW Annual Accomplishments for feedback and approval. Bodden motioned to approve DRWW 2022 Annual Accomplishments. Motion passed with a unanimous vote.

7. New Business

- a. ****Geosyntec FY23 Rate Sheet:** Strelcheck presented Geosyntec's FY23 Rate Sheet for approval. Rishab mentioned that even with the increased FY23 rates, Geosyntec still estimates being able to complete the FY23 scope of work and meet the NARP deadlines. Talbett motioned to approve Geosyntec's FY23 Rate Sheet request. The motion was seconded by Bodden.
 - i. Roll Call: Kendzior, Bodden, Talbett, Glowacki, Flood, Bartolai
 - ii. Motion Passed 6-0-0

b. **DRWW FY2023 Workplan**

Strelcheck presented the 2017-2021 DRWW Workplan for DRWW discussion. SMC suggested a few options for the Board to consider: 1) update the old workplan; 2) develop a completely new workplan; or 3) take no action and 3a) continue to operate off of the 2017 workplan or 3b)



operate without an effective workplan. If the DRWW desires to continue to utilize a workplan, SMC recommended that a small amount of time (10-15 minutes) be dedicated to discussion of new/updated workplan components at Executive Board meetings throughout 2023, as well as at Monitoring and Lakes Committee meetings, as appropriate. Strelcheck requested the Executive Board review the workplan and a direction be set at the March 16, 2023 DRWW Executive Board meeting.

c. EPA Memo Discussion: Guidance to States to Reduce Harmful PFAS at their source

Strelcheck attached the U.S. EPA Guidance Memo for Guidance to States to Reduce Harmful PFAS at their source for discussion. The Monitoring Committee expressed an interest having this topic be a future educational presentation and the Executive Board agreed.

d. DRWW Website Map Revisions

The DRWW “Maps” webpage is out of date for the number of monitoring stations and monitoring data content. SMC suggested that this webpage be updated and was looking for the DRWW’s direction for this effort. Based on SMC’s suggestions for the interactive web applications to update the number of monitoring sites (70-73) and changing the format of the DRWW monitoring data (with updates), the Executive Board agreed in this course of action.

8. Member Comments

Bodden and Flood inquired about DRWW General Membership CEUs and/or PDHs. Strelcheck mentioned that the DRWW no longer gets certifications for CEUs and prints individual certificates but informs members to download agendas and sign-in sheets to use towards their CEUs and PDHs.

9. Next Meeting:

General Membership Meeting: February 16, 2023 @ Lake County Public Works Maintenance Room

10. Adjourn – 2:52pm

Motion by Glowacki, seconded by Talbett to adjourn. Motion passed with a unanimous vote.