



Des Plaines River Watershed Workgroup

Executive Board

7/15/2015

3:30-4:30 PM

Lake County Public Work, 650 Winchester Road, Libertyville IL 60048

Outcomes:

- Determine General Membership meeting agenda
- Approve Illinois EPA 319 grant agreement with LCSMC
- Determine next meeting dates

Minutes

1. Peter called the meeting to order at 3:33 pm.
2. Approve 6/16/15 meeting minutes: Michael Talbett made a motion to approve the minutes, Joe Robinson seconded the motion. The motion passed unanimously.
3. Public Comment: None
4. DRWW Membership update: Look at the budget spreadsheet in the packet. Items in red indicate that the check is in the mail. There was a meeting with the LCFPD. They will add a rider to their signed agreement. Peter thinks we have taken care of their initial concern. Discussed reaching out to other potential members that have not committed. Joe Robinson mentioned that it would be beneficial to have the new NPDES MS4 permit in hand to explain the benefits further.
5. General Membership meeting agenda
 - a. Des Plaines River Riffle and Denitrification – Dr. Hey
 - b. Rockford's Wet Weather Monitoring Program – Brad Holcomb – next membership meeting in November
 - c. Quarterly status report: membership, dues, subcommittees, agreement with SMC, Illinois EPA 319 grant
6. Action Item: Approve Agreement with LCSMC for Illinois EPA 319 Des Plaines Watershed Planning Grant: Brian Dorn asked about Attachment A that provides limits to the contract. The SMC Agreement should be changed to Exhibit A. \$279,000 will be provided by the DRWW in match through monitoring over a three year period. The amount that the DRWW is receiving in grant money is \$47,500 for the updated monitoring strategy and QAPP. Brian asked why the agreement renews after three years if the Illinois EPA grant expires? SMC will not be paid for the next three years, after that their administrative fees will be covered. Patty Werner wrote up

a summary memo that was not sent out. Brian would like Attachment A changed to Exhibit A, with that change the Brian Dorn made a motion to approve, seconded by Michael Talbett. The motion was unanimously approved.

7. Action Item: Approve FY 2015 Budget. Joe Robinson made a motion to approve the budget, Scott Phippen seconded the motion. The motion passed unanimously.
8. Action Item: Approve Water Column Monitoring Contract with Suburban Laboratories, Inc. in the amount of \$66,508.00. Andrea mentioned that it is a “to not exceed” contract. Joe said that Suburban Labs came to our last Monitoring Committee meeting for a kick off. Joe motioned. Brian seconded. The motion passed unanimously.
9. Action Item: Approve Geosyntec Invoice #18152166 for professional services from May 1-31, 2015 in the amount of \$4,040.26. Scott Phippen motioned to approve the invoice, Michael Talbett seconded the motion. Passed unanimously.
10. Next Meetings: Membership Meeting Thursday, August 13th, 1:30 at NSWRD
11. New Business: Jim Bland’s mileage reimbursement. 259 miles at 57.5 rate \$148.93. Patty said he’d have to submit an invoice. Scott asked about the value of the product. Scott asked if we could . Brian Dorn said that if an item is not an item the agenda it cannot be voted. Mike Novotney said he needs a W9. Patty said his social security number would be sufficient. The Board agreed by consensus
12. Adjournment: A motion to adjourn was made to adjourn by Joe Robinson and seconded by Michael Talbett. The motion passed unanimously and the meeting was adjourned at 4:20.

Executive Board Members Present:

Peter Kolb, Lake County Public Works

Brian Dorn, North Shore Water Reclamation District

Michael Talbett, Village of Kildeer

Joe Robinson, North Shore Water Reclamation District

Scott Phippen, Lincolnshire

Absent: Mike Adam, John Heinz

Others Present:

Austin MacFarlane, Lake County Public

Mike Novotney, Lake County Stormwater Management Commission

Patty Werner, Lake County Stormwater Management Commission