



## Des Plaines River Watershed Workgroup

### Executive Board

6/16/2015

3:30-4:30 PM

Lake County Public Work, 650 Winchester Road, Libertyville IL 60048

### Minutes

1. Call the meeting to order: Peter Kolb called the meeting to order at 3:34 PM.
2. Approve 6/3/15 meeting minutes: Andrea Cline made two corrections to the minutes: Austin MacFarlane and Michael Talbett's names were corrected. Brian Dorn motioned to approve the minutes as amended. Joe Robinson seconded. The motion passed unanimously.
3. Public Comments: None.
4. DRWW Membership Agreement update: The County Board passed the agreement on June 9<sup>th</sup>. Lincolnshire put on consent agenda at June 22<sup>nd</sup>. The agreement is on the agenda for the Village of Libertyville for June 23<sup>rd</sup>. Andrea Cline spoke at the Village of Third Lake last night and it will be on their next meeting agenda for approval. Michael Talbett brought a check for membership dues on behalf of Kildeer. Peter discussed that they are working with the LCFPD attorney.
5. Appointment to Executive Board Discussion and Action: Rob Horne has left the Village of Lincolnshire. Scott Pippen is taking over many of Rob Horne's responsibilities on an interim basis, however the Village Manager felt like this position was a good fit and if nominated he would serve the DRWW on a permanent basis. John Heinz made a motion to have Scott Pippen serve as the Impairments Committee Chairmen. Peter Kolb seconded. The motion passed unanimously.
6. Action Item: Approve Selection Committee recommendation. Joe Robinson gave a summary of the Monitoring Committee's recommendation. Brian Dorn made a motion Peter made a second. Mike Warner asked about the additional \$5,000 in the water chemistry proposed contract. Peter Kolb asked about the timeline for the bioassessment RFP. Joe and Andrea reviewed the timeline: contract with Suburban Labs for water chemistry, two page monitoring strategy document for Illinois, QAPP approval, expanded monitoring strategy, RFP for bioassessment late summer. Peter Kolb also mentioned that he talked to Jim Smith from Applied Technology Inc. (ATI) and they have used Duetchler Environmental for the Fox River Study Group. Roll call vote: Brian, yes, Mike yes, John, yes, Joe, yes, Mike, yes, Scott Yes, Peter yes
7. Action Item: Approve Agreement LCSMC for ILEPA 319 Des Plaines Watershed Planning Grant: Mike Warner gave an introduction. It is not ready to take action yet. He recommends deferral to the next meeting. As the DRWW began, SMC had a MOU with Public Works. In the MOU was to go out for grant work to Illinois EPA. The group's dues can be used for match for the grant. SMC has a draft agreement with Illinois EPA. SMC wants to extend the timeline to June of 2018. The original grant agreement ended in June 2017. This allows for another year of membership

dues. This provides for a lot of financial excess. Match requirement is \$280,000. There are projects included in the grant that are supplying their own match. The DRWW match will only be used for the watershed planning. SMC needs an agreement to perform as administrative agent with the DRWW and no longer Public Works. The agreement is also tied to the grant because SMC is proposing to not charge any administrative costs for the duration of the grant until July 1, 2018. Peter asked Mike what happens after that. If the grant money goes away, Peter still wants SMC to continue to be the administrative agent. Michael Talbett asked about mission creep – he wanted to make sure that the group continues to leverage their capabilities to negotiate with Illinois EPA. His ultimate concern was that he envisioned that it would be a short term commitment. Peter said that the DRSCW has been in existence for 12 years. He also brought up the benefits of MS4 monitoring. Kildeer was completing MS4 monitoring on their own, outside of the Buffalo Creek Clean Water Partnership. Mike Warner brought up the public education and outreach for watershed planning. Develop a municipal factsheet and talking points. Why should municipalities participate in the DRWW? Mike Warner says that this can be incorporated as part of SMC's watershed planning effort through the education and outreach strategy. It will be hard to get sustaining dues payments unless we can continue to show why the group is relevant and important. Peter suggested painting the picture of what would happen if the DRWW does not exist. Brian suggested that the group review the draft and get comments to Mike Warner. The agreement between SMC and the DRWW will be on the agenda next month and any comments can be sent directly to Mike Warner.

8. Next Meetings: Membership Meeting August 13<sup>th</sup> 1:30 PM NSWRD
  - a. Suggested Executive Board meeting July 16<sup>th</sup> at 3:30 PM. Changed to July 15<sup>th</sup> at 3:30 PM at LCPW.
9. Adjourn: Michael motioned. Joe seconded. Passed unanimously.

**Executive Board Members Present:**

Brian Dorn, North Shore Water Reclamation District  
Michael Talbett, Village of Kildeer  
John Heinz via phone, Village of Libertyville  
Peter Kolb, Lake County Public Works  
Joe Robinson, North Shore Water Reclamation District  
Mike Adam, Lake County Health Department  
Scott Phippen, Village of Libertyville

**Others Present:**

Austin McFarlane, Lake County Public Works  
Mike Novotney, Lake County Stormwater Management Commission  
Ashley Warren, Lake County Stormwater Management Commission  
Mike Warner, Lake County Stormwater Management Commission