



Executive Board Meeting Minutes

06/15/23 2:00 pm – 3:00 pm

LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

Discussion and Possible Approval of the Following:

1. Call the Meeting to Order

Paul Kendzior, DRWW President, called the meeting to order at 2:00pm.

2. Roll Call

Ashley Strelcheck, DRWW Coordinator, performed roll call. **Paul Kendzior**, Village of Libertyville (President); **Chuck Bodden**, North Shore Water Reclamation District; **Michael Talbett**, Village of Kildeer (entered the meeting at item 5.b.); **Gary Glowacki**, Lake County Forest Preserve District; **Steve Waters**, North Shore Water Reclamation District (Monitoring Committee Chair); **Joel Sensenig**, Lake County Public Works and **Mike Adam**, Lake County Health Department (Lakes Committee Chair) were present. A quorum was present.

Others Present: Ashley Strelcheck, Lake County Stormwater Management Commission (SMC); Mike Prusila, Lake County SMC; Anna Niedzinski, Lake County SMC; Sharene Gould Dulabaum, Lake County SMC; Rishab Mahajan, Geosyntec; and Tom Morthorst, Village of Third Lake.

3. Public Comment - None

4. **04/20/23 DRWW Executive Board Meeting Minutes

Adam motioned to approve the 04/20/23 DRWW Executive Board Meeting Minutes. The motion was seconded by Waters. Motion passed with a unanimous vote.

5. DRWW Financials

a. ****Expense-Revenue Invoice(s) Ratification:** Sensenig motioned to ratify the presented revenue-expenditures, seconded by Bodden. There were no questions on this agenda item.

i. Roll Call: Kendzior, Bodden, Sensenig, Glowacki, Waters, Adam

ii. Motion Passed 6-0-0

b. **DRWW Budget:** Strelcheck presented the FY2023 DRWW current budget. There were no questions on this agenda item.

6. Old Business

a. Monitoring Committee & NARP Updates

Waters reported that the NARP process is still ongoing and that Geosyntec submitted an outline



for the NARP for Monitoring Committee review. The only outline item that was discussed was how to include water quality improvements at the upstream watershed boundary within the outline and report. There will be a draft NARP report available for review in September, with a final version to be submitted to the Illinois Environmental Protection Agency (Illinois EPA) in December. Rosemary Heilemann has reached out to the Wisconsin Department of Natural Resources (WIDNR) from Southeast Wisconsin and will work on inviting them to a future meeting.

i. **Bioassessment Cost Scenario(s)

Strelcheck provided cost estimates for the DRWW future budget. Two cost scenarios were presented: a 3-year split watershed monitoring sites approach and performing a full 73 site bioassessment monitoring. Strelcheck asked for feedback on what approach the Executive Board preferred, specifically if they had any immediate plans for the next three years for budgeting purposes. The Executive Board discussed the two scenarios and weighed the cost-benefits of when to perform the next bioassessment cycle. A recurring point of discussion was the role that the NARP will play in informing future workgroup expenses and the importance of waiting until the workgroup has discussed future workgroup directions after the NARP report is completed. The Executive Board decided to table this discussion until 2024.

7. New Business

a. **DRWW May 2023 Newsletter Approval

Strelcheck presented the DRWW May 2023 Newsletter for approval. Waters motioned to approve the DRWW May 2023 Newsletter as presented. The motion was seconded by Adam. Motion passed with a unanimous vote.

b. **2023 Annual Deicing Workshop Sponsorship Approval

Strelcheck presented the 2023 Annual Deicing Workshop Sponsorship request of \$250 from the DRWW for approval. Glowacki motioned to approve the \$250 annual Deicing Workshop sponsorship. The motion was seconded by Adam.

- i.** Roll Call: Kendzior, Bodden, Talbett, Sensenig, Glowacki, Waters, Adam
- ii.** Motion Passed 7-0-0

c. IPS Model Power BI Software

Strelcheck asked the Executive Board if there was an expectation that SMC maintain a Power BI software subscription for the IPS Model. SMC does not need the software for any internal purposes. NSWRD shared that they have access to the free version of the software, Power BI Desktop. The Executive Board concluded that Power BI Desktop could be used for future training if needed, so SMC can allow their subscription to lapse.



d. FY24 DRWW Membership Dues Discussion

Strelcheck introduced a potential membership acreage recalculation for DRWW FY24 membership dues. The acreage re-calculations would be used to determine if and where there are inconsistencies: acres are missing or overlapping in certain locations of the watershed. When the workgroup was created, it was difficult to predict all the organizations that would join, the different complexities that might come with each organization, and how certain acres might overlap. Ashley Strelcheck and Jeff Laramy, SMC, would consider various layers in ArcGIS such as roads and forest preserves and see how that impacts the acreage calculations. Laramy has already completed this process with NRWW and is willing to apply that methodology for DRWW under SMC's administrative services for the workgroup. DRWW would have an opportunity to review and provide feedback on the new acreage calculations at an upcoming meeting. Talbett motioned for SMC to begin exploring how the membership acres might differ when considering different layers. The motion was seconded by Adam. Motion passed with a unanimous vote.

8. Member Remarks

Bodden summarized the concerns about the IPS Report language for the NBWW and DRWW for the Executive Board. The proposed IPS Model Report standards were not a consensus by all watershed workgroups involved in the creation of the IPS model. Bodden and Brandon Janes, Village of Deerfield and NBWW President, met with Chris Yoder to discuss the language in the IPS report, and he recommended that they talk with Stephen McCracken, The Conservation Foundation. McCracken worked with Janes and Bodden to revise language in the IPS report in order to reflect/allow for the watershed workgroup's individualized approaches and not be held to a regulatory standard proposed in the report.

9. Next Meeting: DRWW Executive Board Meeting, July 20, 2023 @ Lake County DOT (600 W. Winchester Road, Libertyville)

10. Adjourn – 2:46pm

Motion by Bodden, seconded by Waters to adjourn. Motion passed with a unanimous vote.