



## EXECUTIVE BOARD AGENDA

October 19, 2023 2:00 pm – 3:00 pm

LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

### Discussion and possible approval of the following:

#### 1. Call the meeting to order

Paul Kendzior, DRWW President, called the meeting to order at 2:02pm

#### 2. Roll call

Anna Niedzinski, DRWW Coordinator, performed roll call. **Paul Kendzior**, Village of Libertyville (President); **Dave Miller**, North Shore Water Reclamation District (NSWRD); **Michael Talbett**, Village of Kildeer; **Joel Sensenig**, Lake County Public Works; **Gary Glowacki**, Lake County Forest Preserve District; **Steve Waters**, NSWRD (Monitoring Committee Chair); and **Alana Bartolai**, Lake County Health Department (Lakes Committee Chair) were present. All members were present.

Others present: Ashley Strelcheck, Lake County Stormwater Management Commission (SMC); Mike Prusila, Lake County SMC; Anna Niedzinski, Lake County; Tom Morthorst, Village of Third Lake; and Rishab Mahajan, Geosyntec.

#### 3. Public comment

There was no public comment

#### 4. Approval of Meeting Minutes

##### a. \*\*09/21/23 DRWW Executive Board meeting minutes

Glowacki motioned to approve the 09/21/23 DRWW Executive Board meeting minutes. The motion was seconded by Waters. Motion passed with a unanimous vote.

##### b. \*\*10/12/23 DRWW Special Executive Board meeting minutes

Sensenig motioned to approve the 10/12/23 DRWW Special Executive Board meeting minutes. The motion was seconded by Bartolai. Motion passed with a unanimous vote.

#### 5. DRWW financials

##### a. \*\*Expenditures-revenue invoice(s) ratification

Talbett motioned to ratify the presented revenue-expenditures as presented, seconded by Glowacki. There were no questions on this agenda item.

- i. Roll Call: Kendzior, Miller, Talbett, Sensenig, Glowacki, Waters, Bartolai
- ii. Motion Passed 6-0-1 with Bartolai abstaining

##### b. DRWW Budget

Strelcheck presented the FY2023 DRWW current budget. There were no questions on this agenda item.

##### c. \*\*Geosyntec Contract Amendment # 3

Miller motioned to ratify the presented compensation increase request from Geosyntec, seconded by Bartolai. There were no questions on this agenda item.

- i. Roll Call: Kendzior, Miller, Talbett, Sensenig, Glowacki, Waters, Bartolai
- ii. Motion Passed 6-0-0

\*\* = DRWW Action Item



**d. \*\*MBI Contract Amendment # 2**

Glowacki motioned to ratify the presented no-cost time extension request, seconded by Waters. There were no questions on this agenda item.

- i. Roll Call: Kendzior, Miller, Talbett, Sensenig, Glowacki, Waters, Bartolai
- ii. Motion Passed 6-0-0

**6. Old business**

**a. Monitoring Committee & NARP updates**

Waters reported that Geosyntec is planning to meet with the Illinois EPA to discuss the NARP and requested more time with the DRWW to discuss the NARP Report. Most of the Monitoring Committee discussion focused on DRWW's NARP Implementation and Schedule. Any revisions to the DRWW bylaws, structure and/or goals and objectives will be determined after the completion and submission of the NARP report in December 2023.

**b. IPS Model Report discussion for public posting**

Waters reported that the Monitoring Committee recommends to hold off putting the IPS model onto the website and revisit this topic once the DRWW are trained in use of the model.

**7. New business**

**a. \*\*DRWW Dues Methodology Analysis**

Strelcheck presented the memo for the DRWW Dues Methodology Analysis, breaking down the methodology that was used to assign acres to the responsible parties to avoid "double-dipping" acres to multiple agencies. After the analysis was completed all but three (3) members will be seeing a decrease in their base dues, the three (3) members will see a slight increase not exceeding fifty (50) dollars. Strelcheck was looking for approval of the dues methodology analysis. There were no questions on the methodology. Sensenig motioned to approve the DRWW Dues Methodology Analysis as presented, seconded by Talbett. There were no questions on this agenda item. Motion passed with unanimous vote.

**b. Projected DRWW budget review**

Strelcheck presented the projected DRWW budget using the new dues methodology and without NARP Special Assessment Fee. The Executive Board discussed the FY24 membership dues amount and determined that given the number of unknowns for the direction of the DRWW, the Board would like to review the FY24 DRWW budget with base membership dues.

**8. Member remarks**

Sensenig announced that Interim Director Austin McFarlane was appointed as the new Director of Lake County Public Works in October 2023.

**9. Next meeting**

- a. DRWW Executive Board meeting: November 16, 2023 @ Lake County DOT (600 W. Winchester Road, Libertyville, Conference Room A)

**10. Adjournment – 2:48pm**

Motion by Glowacki, seconded by Waters to adjourn. Motion passed with unanimous vote.