



Executive Board Meeting Minutes
11/16/23 2:00 pm – 3:00 pm
LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

Discussion and possible approval of the following:

1. Call the meeting to order

Paul Kendzior, DRWW President, called the meeting to order at 2:01 pm

2. Roll call

Anna Niedzinski, DRWW Coordinator, performed roll call. **Paul Kendzior**, Village of Libertyville (President); **Chuck Bodden**, North Shore Water Reclamation District (NSWRD); **Michael Talbett**, Village of Kildeer; **Joel Sensenig**, Lake County Public Works; **Gary Glowacki**, Lake County Forest Preserve District; **Steve Waters**, NSWRD (Monitoring Committee Chair); and **Mike Adam**, Lake County Health Department (Lakes Committee Chair) were present. All members were present.

Others present: Ashley Strelcheck, Lake County Stormwater Management Commission (SMC); Anna Niedzinski, Lake County SMC; and Brian Kuebker, Village of Libertyville

3. Public comment

There was no public comment.

4. Approval of Meeting Minutes

a. *10/19/23 DRWW Executive Board meeting minutes

Glowacki motioned to approve the 10/19/23 DRWW Executive Board meeting minutes. The motion was seconded by Waters. Motion passed with a unanimous vote.

5. DRWW financials

a. **Expenditures-revenue invoice(s) ratification

Glowacki motioned to ratify the presented revenue-expenditures as presented, seconded by Bodden. There were no questions on this agenda item.

- i. Roll Call: Kendzior, Bodden, Talbett, Sensenig, Glowacki, Waters, Adam
- ii. Motion Passed 6-0-1, with Adam abstaining

b. DRWW Budget

Strelcheck presented the FY2023 DRWW current budget, IDOT still has not submitted their membership dues for FY2023 and she is currently working with them. Strelcheck was looking for guidance on whether to process the Geosyntec invoice immediately, or to process the invoice and the last invoice together since the project was going to be completed soon and they have past Lake County's 10% retainage. The membership agreed that SMC should wait on the final payment and process the final two invoices when the NARP report is completed. There were no further questions.

c. **Approval of FY 2024 DRWW Budget

Strelcheck presented the FY 2024 DRWW budget. Motion to approve the FY 2024 DRWW with an adjustment by Talbett, seconded by Sensenig.

- i. Roll Call: Kendzior, Bodden, Talbett, Sensenig, Glowacki, Waters, Adam

* = DRWW Action Item; Consensus vote

** = DRWW Action Item; Roll Call



ii. Motion Passed 7-0-0

d. **Approval of FY 2024 Membership Dues

Glowacki motioned to approve the FY 2024 Membership Dues as presented, seconded by Waters. There were no questions on this agenda item.

i. Roll Call: Kendzior, Bodden, Talbett, Sensenig, Glowacki, Waters, Adam

ii. Motion Passed 7-0-0

e. **Approval of LCHD Water Quality Monitoring contract FY24

Bodden motioned to approve the presented LCHD Water Quality Contract for FY 2024, seconded by Sensenig. There were no questions on this agenda item.

i. Roll Call: Kendzior, Bodden, Talbett, Sensenig, Glowacki, Waters, Adam

ii. Motion Passed 6-0-1, with Adam abstaining

f. FY 2024 SMC DRWW contract review

SMC has a standing contract with the DRWW to provide administrative support, wherein it gets reviewed annually to assess if changes need to be made by either party. There were no changes needed at this time.

6. Old business

a. Monitoring Committee & NARP updates

Waters reported that the comments from the October Executive Board Special Meeting have been incorporated into the NARP Report, mainly in the Implementation Plan (Table 4). Geosyntec sent out a survey to the DRWW membership inquiring about phosphorus reducing projects within the watershed, which they have received five (5) projects, and Geosyntec also used five (5) projects from SMC's Des Plaines Watershed-Based Plan. Geosyntec will be pursuing more information on a USACE stream restoration project in the Dutch Gap for inclusion in the report. POTW's are being asked to submit phosphorus reducing projects that they have undertaken to Geosyntec, to highlight projects that have been implemented or plan to be implemented. Geosyntec will be closing the comment period and will begin work on the final draft. The final draft will be ready in early December for final comments before being submitted to the Illinois EPA.

i. DRWW Special Monitoring Committee Meeting with Illinois EPA-

Geosyntec will be scheduling a meeting with the Illinois EPA for November 29th in the morning, at this time there has been no confirmation. The Monitoring Committee will be present, with invitations sent out to the Executive Board and the DRWW membership.

7. New business

a. *Approval DRWW FY24 Meeting Schedule

There were no questions on this agenda item. Adam motioned to approve the DRWW FY24 Meeting Schedule. The motion was seconded by Glowacki. Motion passed with a unanimous vote.

b. Presentation of new list of Lakes Committee members

Niedzinski presented the new list of Lakes Committee members, highlighting the two new members.

8. Member remarks

There were no member remarks

9. Next meeting

* = DRWW Action Item; Consensus vote

** = DRWW Action Item; Roll Call



- a. DRWW Executive Board meeting: January 18, 2024 at 2:00 pm, Lake County DOT (600 W. Winchester Road, Libertyville, Conference Room A)

10. Adjournment – 2:26pm

Motion by Sensenig, seconded by Waters to adjourn. Motion passed with unanimous vote.