



EXECUTIVE BOARD AGENDA

January 18, 2024 2:00 pm – 3:00 pm

LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

Discussion and approval of the following:

1. Call the meeting to order

Paul Kendzior, DRWW President, called the meeting to order at 2:00 pm.

2. Roll call

Anna Niedzinski, DRWW Coordinator, performed roll call. **Paul Kendzior**, Village of Libertyville (President); **Chuck Bodden**, North Shore Water Reclamation District (NSWRD); **Michael Talbett**, Village of Kildeer (arrived after Approval of Minutes); **Joel Sensenig**, Lake County Public Works; **Gary Glowacki**, Lake County Forest Preserve District; **Steve Waters**, NSWRD (Monitoring Committee Chair); and **Alana Bartolai**, Lake County Health Department (Lakes Committee Chair) were present. All members were present.

Others present: Ashley Strelcheck, Lake County Stormwater Management Commission (SMC); Anna Niedzinski, Lake County SMC; Rishab Mahajan, Geosyntec; Tom Morthorst, Village of Third Lake; Brian Kuebker, Village of Libertyville; and Mike Warner, Gewalt Hamilton Associates for Antioch, Avon, Ela, and Fremont Townships, and the Villages of Long Grove, Mundelein, Prospect Heights, Riverwoods, and Wadsworth, and for Gewalt Hamilton Associates, Inc.

3. Public comment

Rishab Mahajan, Geosyntec, announced that the Illinois Water Environment Association (IWEA) will have a Government Affairs seminar on January 26th, 2024 in Addison, IL. The topics covered will include Federal water issues, upcoming State and Federal Bills that will affect wastewater, and Illinois EPA Compliance section updates.

4. Approval of Meeting Minutes

a. *11/16/23 DRWW Executive Board meeting minutes

Waters motioned to approve the 11/16/23 DRWW Executive Board meeting minutes. The motion was seconded by Glowacki. Motion passed with unanimous vote.

5. DRWW financials

a. **Expenditures-revenue invoice(s) ratification

Strelcheck answered a question on SMC Payment #4. The amount on the invoice is \$12,799.14 however the expenditure to be ratified is \$4,284.57. The SMC Administrative Agent contract stipulates a maximum not-to-exceed amount of \$25,000, due to the heavy administrative load due to the NARP the services billed out were above the not-to-exceed value. SMC invoiced up to the contract amount which was \$4,284.57. Bodden motioned to ratify the presented revenue-expenditures as presented, seconded by Sensenig.

* = DRWW Action Item; Consensus vote

** = DRWW Action Item; Roll Call



- i. Roll Call: Kendzior, Bodden, Talbett, Sensenig, Glowacki, Waters, Bartolai
- ii. Motion Passed 6-0-1 with Bartolai abstaining

b. DRWW budget

Niedzinski presented the FY2024 DRWW current budget. There were no questions on this agenda item.

6. Old business

a. Monitoring Committee & NARP updates

A requirement of the National Pollutant Discharge Elimination System (NPDES) permit requires that the Publicly Owned Treatments Works need to submit a request for permit modification to the Illinois EPA 90 days after submittal of the NARP. The Monitoring Committee will facilitate a meeting with Brant Fleming at the Illinois EPA for clarification on this process, and to ask questions on behalf of the DRWW. The Monitoring Committee nominated Chris Johnson from alternate to primary Monitoring Committee member. The Monitoring Committee started discussion about the NARP Implementation Plan and future action items.

i. NARP Report on DRWW website

The Monitoring Committee made a recommendation to the Executive Board to post the NARP Report on the DRWW website with a disclaimer stating that the NARP Report is being reviewed by the Illinois EPA, in addition to a press release. A motion was made to post the NARP to the DRWW website with a disclaimer and that a press release is made on the completion of the NARP by Glowacki, seconded by Talbett. Motion passed with unanimous vote.

7. New business

a. *Approval DRWW Newsletter

The Monitoring Committee made a recommendation to the Executive Board to approve the Annual Newsletter for distribution to the General Membership with the addition of a link to the NARP Report embedded within the newsletter. A motion was made by Bartolai and seconded by Bodden to approve the Monitoring Committee's recommendation. Motion passed with unanimous vote.

8. Member remarks

There were no member remarks.

9. Next meeting:

- a. DRWW Executive Board meeting: March 21, 2024 @ Lake County DOT (600 W. Winchester Road, Libertyville, Conference Room A)

10. Adjournment

Motion by Waters, seconded by Glowacki to adjourn. Motion passed with unanimous vote. Kendzior adjourned the meeting at 2:22pm.

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** = DRWW Action Item; Roll Call