



EXECUTIVE BOARD MEETING MINUTES

July 17, 2025 2:00 pm – 3:00 pm

LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

Discussion and possible approval of the following:

1. Call the meeting to order

Paul Kendzior, DRWW President, called the meeting to order at 2:03 pm.

2. Roll call

Anna Niedzinski, DRWW Coordinator, performed roll call. **Paul Kendzior**, Village of Libertyville (President); **Chuck Bodden**, North Shore Water Reclamation District (NSWRD); **Michael Talbett**, Village of Kildeer (arrived during DRWW Budget review); **Austin McFarlane**, Lake County Public Works; **Gary Glowacki**, Lake County Forest Preserve District; **Steve Waters**, NSWRD (Monitoring Committee Chair); and **Alana Bartolai**, Lake County Health Department (Lakes Committee Chair). A quorum was present.

Others present: Anna Niedzinski, Lake County Stormwater Management Commission (SMC); Tom Morthorst, Village of Third Lake; Sarah Skolozynki, Lake County SMC; and Ashley Strelcheck, Lake County SMC.

3. Public comment

There was no public comment.

4. Approval of Meeting Minutes

a. *06/12/25 DRWW Executive Board meeting minutes

Bodden motioned to approve the 06/12/25 DRWW Executive Board meeting minutes. The motion was seconded by McFarlane. Motion passed with a unanimous vote.

5. DRWW financials

a. **Expenditures-revenue invoice(s) ratification

Waters motioned to ratify the expenditures-revenues as presented, seconded by Glowacki. There were no questions on this agenda item.

- i. Roll Call: Kendzior, Bodden, McFarlane, Glowacki, Waters, Bartolai
- ii. Motion Passed 6-0-0

b. **Approval of DRWW Annual Sponsorship of \$1,000 for Regional Deicing Events

Glowacki motioned to approve the annual sponsorship of a not-to-exceed value of \$1,000 for regional deicing events, seconded by Waters. There were no questions on this agenda item.

- i. Roll Call: Kendzior, Bodden, McFarlane, Glowacki, Waters, Bartolai
- ii. Motion Passed 6-0-0

c. DRWW budget

Niedzinski presented the FY2025 budget. There are 5 DRWW members who have not submitted their 2025 DRWW Membership dues. The Executive Board inquired about the status of the water quality summary. Niedzinski replied that the Monitoring Committee was discussing performing a water quality summary, however discussion has been postponed to focus on the NARP response and the 2026 Monitoring strategy. The placeholder funds will likely roll over into the 2026 fiscal year. Bodden remarked that the water quality summary is not an NPDES nor MS4 permit requirement.

d. DRWW Long-Term Budget Planning

i. Project Implementation Discussion

The Executive Board discussed the process and means of implementing projects and programs that were listed in the Nutrient Assessment Reduction Plan (NARP) report. The Board discussed what it would mean for the DRWW to

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** = DRWW Action Item; Roll Call



implement projects and how to present it to the membership and to the respective boards of the Publicly Owned Treatment Works (POTWs). Ashley Strelcheck, SMC, provided additional information on the administrative work that goes into funding projects and programs. The Board agreed that over the next few months investigate different options for implementing programs and projects, with minimal administrative support, before bringing the item to the general membership. The Board is still waiting for guidance from the Illinois EPA on the DRWW NARP, however there are some agreements that the DRWW should move forward on a program to show the Illinois EPA that the DRWW has started implementing the findings from the NARP report. The Board also discussed the need for the DRWW to perform bioassessment in 2026, and came to a consensus that the DRWW should not perform a bioassessment in 2026 and want the Monitoring Committee to decide when bioassessment and sediment sampling will resume. The Board want a few budget scenarios drafted for review at the next Executive Board meeting to see if dues can be adjusted, in addition to a flow chart depicting the project implantation timeline.

6. Old business

a. Monitoring Committee updates

Waters provided an overview of Monitoring Committee discussion and activities. The committee continued discussion on the 2026 DRWW Monitoring Strategy and will further discuss the frequency of bioassessment and sediment sampling. There was also conversation on Jim Bland's resignation from the Monitoring Committee.

b. *Approval of the DRWW Response to NARP Comments received by Sierra Club

Waters motioned to approve the DRWW Response to NARP Comments received by Sierra Club. The motion was seconded by MacFarlane. Motion passed with a unanimous vote.

7. New business

a. Discussion of Village of Mundelein Compliance Committee Acceptance

Waters provided an overview of the Village of Mundelein Compliance Committee Acceptance, and a summary of Monitoring Committee discussion. The Monitoring Committee agreed that the DRWW should draft a letter to the Illinois EPA with concerns from the DRWW that it would set a precedent for POTWs to opt out participating in watershed workgroups.

b. Illinois EPA July 8, 2025, Reissuance of the General Storm Water Permit for MS4s

Niedzinski provided an overview of the recently released General Storm Water Permit for Municipal Separate Storm Sewer Systems (MS4s). The Illinois EPA signed the reissued permit on July 8, 2025. SMC is currently reviewing the permit and compiling resources for Lake County MS4s. After reviewing the document there are increased training requirements and there were minimal changes to monitoring requirements the current monitoring strategy is compliant with the new permit requirements. The Executive Board would like to reach out to MS4s in the watershed to invite them to join the DRWW. The Illinois Water Environment Association will be hosting a webinar on changes to the new MS4 Permit on August 1, 2025.

8. Member remarks

There were no member remarks.

9. Next meeting:

- a. DRWW General Membership meeting: August 21, 2025 at 1:0pm, Lake County Central Permit Facility (500 W. Winchester Road, Libertyville, Second Floor Conference Room)
- b. DRWW Executive Board meeting: September 18, 2025 at 2:00pm, Lake County Division of Transportation (600 W. Winchester Road, Libertyville, Conference Room A)

10. Adjournment

Motion by MacFarlane, seconded by Waters to adjourn the meeting. Motion passed with a unanimous vote. Waters adjourned the meeting at 3:14 pm.

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