



## EXECUTIVE BOARD MEETING MINUTES

October 16, 2025 2:00 pm – 3:00 pm

LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

### Discussion and possible approval of the following:

#### 1. Call the meeting to order

Paul Kendzior, DRWW President, called the meeting to order at 2:02pm.

#### 2. Roll call

Ashley Strelcheck, interim DRWW Coordinator, performed roll call. **Paul Kendzior**, Village of Libertyville (President); **Chuck Bodden**, North Shore Water Reclamation District (NSWRD); **Steve Waters**, NSWRD (Monitoring Committee Chair); and **Alana Bartolai**, Lake County Health Department (Lakes Committee Chair). A quorum was present.

Others present: Brian Kuebker, Village of Libertyville; and Sarah Skolozynski, Lake County Stormwater Management Commission.

#### 3. Public comment

There was no public comment.

#### 4. Approval of Meeting Minutes

##### a. \*09/11/25 DRWW Executive Board meeting minutes

Waters motioned to approve the 09/11/25 DRWW Executive Board meeting minutes. The motion was seconded by Bodden. Motion passed with a unanimous vote.

#### 5. DRWW financials

##### a. \*\*Expenditures-revenue invoice(s) ratification

Bartolai motioned to ratify the expenditures-revenues as presented, seconded by Waters. Roll Call: Kendzior - aye, Bodden - aye, Waters - aye, Bartolai - aye; Motion Passed (4-0)

##### QUESTIONS:

*What was the \$600 cost for Geosyntec Inc. under the DRWW Expenditures?*

The NARP Remaining Comments Response.

##### b. DRWW Long-Term Budget Planning

Strelcheck presented several budget scenarios within the time range of 2026-2030. The Board wanted to put a (potential) placeholder of \$130,000 in the FY2026 Budget for the USGS Super Gage installation, and a \$70,000 placeholder in the following three fiscal years for Super Gage maintenance. The Lake County Health Department cost in the FY2026 Budget was highlighted due to additional E. coli testing (costs being finalized).

\* = DRWW Action Item; Consensus vote

\*\* = DRWW Action Item; Roll Call



## 6. Old business

### a. Monitoring Committee updates

#### i. USGS Next Generation Water Observation Station (NGWOS) Discussion (Super Gage)

Waters provided an update on the USGS Super Gage at the DRWW Russell Road at the Illinois/Wisconsin border. There is an ongoing discussion with the USGS regarding this project, its cost, and the intended parameters. Waters also shared the Monitoring Committee will be looking at other options to carry out this project, including Geosyntec Consultants.

### b. Draft DRWW Non-Member Letter Feedback

Strelcheck presented a draft DRWW Non-Member Letter to be sent out with the FY2026 membership dues letters and invoices. The letter will include DRWW membership dues invoices and the 2025 Annual Newsletter. Bodden wanted to add a line highlighting NPDES in-stream monitoring requirements fulfilled by the DRWW, and Board members agreed.

#### QUESTIONS:

*Who would be receiving the Non-Member Letter?* The DRWW has a running list of entities (communities, townships, roadway districts) in the watershed that are not yet members.

## 7. New business

### a. \*DRWW 2026 Meeting Schedule Approval

Waters motioned to approve DRWW 2026 Meeting Schedule. The motion was seconded by Bodden. Motion passed with a unanimous vote.

## 8. Member remarks

- a. [Great Lakes Beach Association 2025 Annual Meeting](#): Strelcheck shared the Great Lakes Beach Association Annual Meeting is happening November 3-5, 2025 in Michigan City, Indiana.
- b. Waters shared he sent the previously discussed and approved Nutrient Assessment Reduction Plan (NARP) Response Letter to the Village of Mundelein.
- c. Bodden wanted to clarify a recent requirement from Lake County which requires all contractors to have proof of insurance in contracts. Strelcheck said proof of insurance will be submitted to Lake County for all FY2026 contracts of the DRWW. This will be a future agenda item for the DRWW in 2026 for discussion.

## 9. Next meeting:

- a. DRWW Executive Board meeting: November 20, 2025 at 2:00pm, Lake County Division of Transportation (600 W. Winchester Road, Libertyville, Conference Room A)

## 10. Adjournment

Motion by Bodden, seconded by Waters to adjourn. Motion passed with a unanimous vote. Kendzior adjourned the meeting at 2:35pm.

\* = DRWW Action Item; Consensus vote

\*\* = DRWW Action Item; Roll Call