



EXECUTIVE BOARD MEETING MINUTES

November 20, 2025 2:00 pm – 3:00 pm

LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

Discussion and possible approval of the following:

1. Call the meeting to order

Paul Kendzior, DRWW President, called the meeting to order at 2:01pm.

2. Roll call

Ashley Strelcheck, interim DRWW Coordinator, performed roll call. **Paul Kendzior**, Village of Libertyville (President); **Chuck Bodden**, North Shore Water Reclamation District (NSWRD) (Vice President); **Michael Talbett**, Village of Kildeer; **Austin McFarlane**, Lake County Public Works (Secretary); **Gary Glowacki**, Lake County Forest Preserve District (Member at Large); **Steve Waters**, NSWRD (Monitoring Committee Chair); and **Alana Bartolai**, Lake County Health Department (Lakes Committee Chair). A quorum was present.

Others present: Rishab Mahajan, Geosyntec Consultants; Sarah Skolozynski, Lake County Stormwater Management Commission; and Tom Morthorst, Village of Third Lake.

3. Public comment

There was no public comment.

4. Approval of Meeting Minutes

a. *10/16/25 DRWW Executive Board meeting minutes

Talbett motioned to approve the 10/16/25 DRWW Executive Board meeting minutes. The motion was seconded by Waters. Motion passed with a unanimous vote.

5. DRWW financials

a. **Expenditures-revenue invoice(s) ratification

Strelcheck explained the final invoice for Geosyntec's NARP Response is a delayed payment. LCHD was under their contract total amount for this fiscal year. The DRWW sponsorship of the Lake County Calibration Event was also under its contract amount. Bodden motioned to ratify the expenditures-revenues as presented, seconded by McFarlane. Roll Call: Kendzior - aye, Bodden - aye, Talbett - aye, McFarlane - aye, Glowacki - aye, Waters - aye, Bartolai - aye; Motion Passed (7-0)

b. **DRWW FY26 Budget Approval

Bodden motioned to approve the DRWW FY26 Budget as presented, seconded by Bartolai. Roll Call: Kendzior - aye, Bodden - aye, Talbett - aye, McFarlane - aye, Glowacki - aye, Waters - aye, Bartolai - aye; Motion Passed (7-0).

QUESTIONS:

Has MBI provided any updates for when the IPS Model Trainings will occur? Tentatively Spring 2026.

* = DRWW Action Item; Consensus vote

** = DRWW Action Item; Roll Call



c. **DRWW FY26 Membership Dues Approval

Talbett motioned to approve the DRWW FY26 Membership Dues, seconded by Waters. Roll Call: Kendzior - aye, Bodden - aye, Talbett – aye, McFarlane – aye, Glowacki – aye, Waters - aye, Bartolai - aye; Motion Passed (7-0).

6. Old business

a. Monitoring Committee updates

Waters provided a Monitoring Committee update. Members successfully filled out the NARP Implementation table with short-, medium- and long-term tasks the DRWW may be interested in pursuing. Committee members also discussed the draft Super Gage proposal (located at Russel Road) from Geosyntec Consultants. Finally, Waters shared the Committee voted to recommend the LCHD 2026 Technical Agreement for Executive Board Approval.

7. New business

a. **LCHD FY26 Technical Services Agreement Approval

Bartolai provided an overview of the 2026 LCHD budget for the workgroup within the Agreement. The increase in cost is due to two factors: 1. The workgroup decided to test for E. coli 4 times, compared to 2 times in the previous LCHD contract 2. Analysis fees have increased for some parameters. Glowacki motioned to approve the LCHD FY26 Technical Services Agreement, seconded by Bodden. Roll Call: Kendzior - aye, Bodden - aye, Talbett – aye, McFarlane – aye, Glowacki – aye, Waters - aye, Bartolai - abstain; Motion Passed (6-0-1).

b. SMC Agreement with DRWW - Review

Strelcheck provided a review of the agreement between SMC and the DRWW. There were no requested revisions from the Executive Board.

8. Member remarks

- a.** Bodden shared the Illinois Nutrient Loss Reduction (INLR) annual meeting recently occurred and announced point-source reductions of phosphorous across the state are already reduced by 46% (original goal of 45% by 2035). Bodden also shared the Illinois EPA is currently making procedural updates to Subpart F of the Illinois Pollution Control Board’s regulations and circulated this updated document for public comment.

9. Next meeting:

- a.** DRWW Executive Board meeting: January 15, 2026 at 2:00pm, Lake County Division of Transportation (600 W. Winchester Road, Libertyville, Conference Room A)

10. Adjournment

Motion by Waters, seconded by Talbett to adjourn. Motion passed with a unanimous vote. Kendzior adjourned the meeting at 2:24pm.

* = DRWW Action Item; Consensus vote

** = DRWW Action Item; Roll Call