



EXECUTIVE BOARD MEETING MINUTES

January 15, 2026 2:00 pm – 3:00 pm

LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

Discussion and possible approval of the following:

1. Call the meeting to order

Paul Kendzior, DRWW President, called the meeting to order at 2:00pm.

2. Roll call

Anna Niedzinski, DRWW Coordinator, performed roll call. **Paul Kendzior**, Village of Libertyville (President); **Chuck Bodden**, North Shore Water Reclamation District (NSWRD) (Vice President); **Michael Talbett**, Village of Kildeer; **Austin McFarlane**, Lake County Public Works (Secretary); Rob Flood, NSWRD (Alternate Monitoring Committee Chair); and **Alana Bartolai**, Lake County Health Department (Lakes Committee Chair). A quorum was present.

Others present: Ashley Strelcheck, Lake County Stormwater Management Commission; Sarah Skolozynski, Lake County Stormwater Management Commission; and Gary Glowacki, Lake County Forest Preserve District, attended virtually.

3. Public comment

There was no public comment.

4. Approval of Meeting Minutes

a. *11/20/25 DRWW Executive Board meeting minutes

Talbett motioned to approve the 11/20/25 DRWW Executive Board meeting minutes. The motion was seconded by Bodden. Motion passed with a unanimous vote.

5. DRWW financials

a. **Expenditures-revenue invoice(s) ratification

Bodden motioned to ratify the expenditures-revenues as presented, seconded by Talbett. Roll Call: Kendzior - aye, Bodden - aye, Talbett – aye, McFarlane – aye, Flood - aye, Bartolai - abstain; motion passed (5-1-0).

b. DRWW Budget

i. FY2025 Budget

Niedzinski presented the DRWW FY2025 Budget. There were no questions.

ii. FY 2026 Budget

Niedzinski presented the DRWW FY2026 Budget. There were no questions.

c. **Approval to Purchase Equipment for DRWW Education and Outreach with a Not-To-Exceed Cost of \$500

Bartolai shared the Lakes Committee recommendation to purchase equipment for DRWW education and outreach events with a not-to-exceed cost of \$500. Talbett motioned to approve the not-to-exceed cost of \$500, seconded by Flood. Roll call: Kendzior - aye, Bodden - aye, Talbett – aye, McFarlane – aye, Flood - aye, Bartolai - aye; Motion Passed (6-0).

* = DRWW Action Item; Consensus vote

** = DRWW Action Item; Roll Call



6. Old business

a. Monitoring Committee updates

Flood provided a Monitoring Committee update. The Committee reviewed a Draft Super Gage Proposal (see item 7a), and will be provided comments to Niedzinski, The Committee also discussed the use of the Section 604(b) grant program (see item 7b) and approved the Phosphorus Education Library and Phosphorus Factsheet.

7. New business

a. Review of Draft USGS Next Generation Water Observation Station (NGWOS) Request for Proposal (Super Gage)

Niedzinski provided a Draft Request for Proposal (RFP) for a gaging station capable of continuous water quality monitoring (Super Gage) and presented areas for discussion including what is the contract period, what is the RFP submission period, what is the maintenance period and plan, and how often should the consultant share the station's data. Bodden shared a USGS representative said they would still be interested in working with the DRWW. Kendzior suggested reaching out to the USGS again. Flood thought bringing Wisconsin Department of Natural Resources into the conversation with USGS would be beneficial.

QUESTIONS

Is it possible to modify an existing USGS gage for the project's needs? Yes, if DRWW worked with USGS, the gage could be updated for the project's water chemistry and power needs.

Did the USGS be provided an updated quote for the Super Gage? Their most recent email was in November 2025 and provided a quote for \$130,000.

Would SMC staff be responsible for grant funding application/management? SMC staff will have an internal discussion regarding staff availability for grants.

b. Section 604(b) -- Water Quality Management IL EPA Grant Program Discussion

Flood provided an overview of the Water Quality Management IL EPA Grant Program. This is a reimbursement program for a two-year project, including water quality monitoring of point and nonpoint source pollution. Further research is needed to determine the availability of funds for smaller groups like DRWW.

c. Lakes Committee Update

i. New Lakes Committee Member – Dave Kraft, Village of Lindenhurst

Bartolai shared the Lakes Committee approved a new member Dave Kraft from the Village of Lindenhurst.

ii. *Approval of Phosphorus Education Materials

1. Draft Phosphorus Education Library

Bartolai presented the Phosphorus Education Library webpage for Executive Board review and approval.

2. Phosphorus Education Factsheet

Bartolai presented the Phosphorus Education Factsheet for Executive Board review and approval. 'Cleaning Products' was suggested as an additional nonpoint source of pollution.

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** = DRWW Action Item; Roll Call



Talbett motioned to approve the webpage and factsheet, with the discussed edits, as recommended by the Monitoring Committee, seconded by Flood. Motion passed with a unanimous vote.

d. *DRWW 2025 Workplan Scorecard Review and Approval

Niedzinski presented the DRWW 2025 Workplan Scorecard for Executive Board review and approval. Flood motioned to approve the scorecard, as recommended by the Monitoring Committee, seconded by McFarlane. Motion passed with a unanimous vote.

e. *DRWW 2025 Annual Newsletter Review and Approval

Niedzinski presented the DRWW 2025 Annual Newsletter for Executive Board review and approval. McFarlane motioned to approve the newsletter, as recommended by the Monitoring Committee, seconded by Talbett. Motion passed with a unanimous vote.

8. Member remarks

- a. McFarlane asked for the general purpose of the Super Gage project. Bodden said the conversation began with a Nutrient Assessment Reduction Plan (NARP) recommendation from Geosyntec to add a phosphorus monitoring site near the Illinois-Wisconsin border. McFarlane had concerns about how the Super Gage could be impacted by potential new requirements following the release of new NPDES permits by the Illinois EPA. Bodden agreed on waiting to spend money before permit releases but thought it would still be helpful to continue researching Super Gage options. Kendzior also agreed, citing how the NARP aims to collect more phosphorus data.
- b. Bodden suggested, if any members receive pre-publication permits from the Illinois EPA, they should share these permits amongst the group for review.
- c. Strelcheck provided an Integrated Prioritization System (IPS) Model Update from the Midwest Biodiversity Institute (MBI). The DuPage River Salt Creek Workgroup (DRSCW) provided MBI with data for the IPS model but did training on their own. Representatives from DRSCW will present training options and costs at the March 19, 2026, DRWW Monitoring Committee meeting.

9. Next meeting:

- a. General Membership Meeting February 19, 2026, at 1:30pm, Lake County Public Works (648 W. Winchester Road, Libertyville, Conference Room)
- b. Executive Board meeting: March 19, 2026, at 2:00pm, Lake County Division of Transportation (600 W. Winchester Road, Libertyville, Conference Room A)

10. Adjournment

Motion by Bodden, seconded by McFarlane to adjourn. Motion passed with a unanimous vote. Kendzior adjourned the meeting at 2:54pm.

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** = DRWW Action Item; Roll Call