



EXECUTIVE BOARD MEETING AGENDA

July 16, 2026

2:00 pm – 3:00 pm

LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

Discussion and possible approval of the following:

1. Call the meeting to order
2. Roll call
3. Public comment
4. Approval of Meeting Minutes
 - a. *06/18/26 DRWW Executive Board meeting minutes
5. DRWW financials
 - a. **Expenditures-revenue invoice(s) ratification
 - b. DRWW Budget Review
6. Old business
 - a. USGS Next Generation Water Observation Station (NGWOS) at Russell Road Proposal Update
 - i. Review of Request for Quotation for 604b Grant Writing for USGS Proposal
 - b. *Update of Draft DRWW Monitoring Location Analysis Web Tool
7. New business
 - a. Lakes Committee Updates
 - b. *Approval of Draft DRWW About Us Flyer
 - c. Discussion of DRWW Membership Outreach
8. Member remarks
9. Next Meeting:
 - a. DRWW General Membership meeting: August 20, 2026 at 1:30pm, Lake County Central Permit Facility (500 W. Winchester Road, Libertyville, Second Floor Conference Room)
 - b. DRWW Executive Board meeting: September 17, 2026 at 2:00pm, Lake County Division of Transportation (600 W. Winchester Road, Libertyville, Conference Room A)
10. Adjournment

** = DRWW Action Item; Consensus vote*

*** = DRWW Action Item; Roll Call*



EXECUTIVE BOARD MEETING MINUTES

June 18, 2026 2:00 pm – 3:00 pm

LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

Discussion and possible approval of the following:

1. Call the meeting to order

Paul Kendzior, DRWW President, called the meeting to order at **2:00** pm.

2. Roll call

Anna Niedzinski, DRWW Coordinator, performed roll call. **Paul Kendzior**, Village of Libertyville (President); **Dave Miller**, North Shore Water Reclamation District (NSWRD); **Austin McFarlane**, Lake County Public Works; **Michael Talbett**, Village of Kildeer; **Gary Glowacki**, Lake County Forest Preserve District; **Steve Waters**, NSWRD; and **Alana Bartolai**, Lake County Health Department. A quorum was present.

Others present: Tom Morthorst, Village of Third Lake; and Brian Kuebker, Village of Libertyville. With Ashley Strelcheck, Lake County Stormwater Management Commission (SMC), attending virtually.

3. Public comment

There was no public comment.

4. Approval of Meeting Minutes

a. *05/21/26 DRWW Executive Board meeting minutes

Talbett motioned to approve the 05/21/26 DRWW Executive Board meeting minutes. The motion was seconded by Glowacki. Motion passed with a unanimous vote.

5. DRWW financials

a. **Expenditures-revenue invoice(s) ratification

Waters motioned to ratify the expenditures-revenues as presented, seconded by McFarlane. Roll Call: Kendzior - aye, Bodden - aye, McFarlane - aye, Talbett - aye, Glowacki - aye, Waters - aye, Bartolai - aye; motion passed (7-0-0).

b. DRWW Budget Review

Niedzinski presented the DRWW FY2026 Budget. There were no questions on this item.

c. **2026 Winter best practices sponsorship approval: not-to-exceed \$700

Miller motioned to approve the 2026 Winter best practices sponsorship for a not-to-exceed value of \$700, seconded by Talbett. Roll Call: Kendzior - aye, Bodden - aye, McFarlane - aye, Talbett - aye, Glowacki - aye, Waters - aye, Bartolai - aye; motion passed (7-0-0).

6. Old business

a. Monitoring Committee updates

There were no Monitoring Committee updates.

b. USGS Next Generation Water Observation Station (NGWOS) at Russell Road Proposal Update

i. Discussion USGS Proposal for Next Generation Water Observation Station (NGWOS)

Niedzinski provided an update on the USGS proposal. USGS notified the DRWW that the DRWW is not eligible for Cooperative Matching Funds (CMF) which could potentially match up to 30% due to having non-

* = DRWW Action Item; Consensus vote

** = DRWW Action Item; Roll Call



governmental entities as part of the membership. The proposal is undergoing internal review at the USGS. The USGS stated that if it engages into a partnership with SMC the proposal could qualify for CMF, then as the administrative agent SMC would bill DRWW for services rendered. The Board concluded to keep the current structure as the diverse membership qualifies the DRWW for other grant opportunities and recommends that SMC enters into the agreement with USGS and start discussions on updating the scope of services for the administrative agreement.

ii. Discussion of Request for Quotation for 604b Grant Writing for USGS Proposal

Since there is no proposal which forms the basis of the Request for Quotation, the Board would like a draft for 604b Grant writing to review at the next meeting.

c. Update of Draft DRWW Monitoring Location Analysis Web Tool

Niedzinski is still collecting feedback on the Web Toll. Board members have until July 2nd, 2026 to provide feedback.

7. New business

a. **New member vote: Baxter & Woodman

Talbett motioned to combine items 7.a, 7.b, and 7.c, to approve Baxter & Woodman, Davey Tree Expert Company, and Vetaclear's membership into the DRWW, seconded by McFarlane Roll Call: Kendzior - aye, Bodden - aye, McFarlane - aye, Talbett - aye, Glowacki - aye, Waters - aye, Bartolai - aye; motion passed (7-0-0).

b. **New member vote: Davey Tree Expert Company

Davey Tree Expert Company's membership into the DRWW approved under item 7.a.

c. **New member vote: Vetaclear

Vetaclear's membership into the DRWW approved under item 7.a.

d. Overview of Lake-McHenry Effective Green Infrastructure MS4 Workshop

Niedzinski provided an overview of the 2026 Lake-McHenry Effective Green Infrastructure MS4 Workshop. Over 185 attendees attended virtually and in-person, of the attendees 64 participants represented 37 members from the DRWW.

8. Member remarks

Morthorst asked how did the new members hear of the DRWW? Two of the new members attended events sponsored by the DRWW and the North Branch Chicago Watershed Workgroup (NBWW) and reached out to the workgroup coordinators for more information on the groups. Baxter & Woodman reached out to join the DRWW after a consultant who was a part of a member organization moved to that firm.

9. Next Meeting:

- a. DRWW Executive Board meeting: July 16, 2026 at 2:00pm, Lake County Division of Transportation (600 W. Winchester Road, Libertyville, Conference Room A)

10. Adjournment

Motion by Glowacki, seconded by Miller to adjourn. Motion passed with unanimous vote. Kendzior adjourned the meeting at 2:32 pm.

* = DRWW Action Item; Consensus vote

** = DRWW Action Item; Roll Call

FY2026 DRWW Revenues & Expenditures

DRWW Revenues

Name	DRWW Actual Amount	DRWW Ratification Date	DRWW Ratification
FY2026 DRWW Membership Dues: Hey & Associates	\$ 200.00	3/19/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Sierra Club	\$ 200.00	3/19/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Lake Zurich	\$ 1,713.32	3/19/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Lake County Forest Preserve District	\$ 250.00	3/19/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Old Mill Creek	\$ 200.00	3/19/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Lake County (Unincorporated & DOT)	\$ 18,307.88	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Third Lake	\$ 625.86	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Kildeer	\$ 2,376.82	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Buffalo Grove	\$ 3,675.70	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Lincolnshire	\$ 1,850.97	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Deerfield	\$ 229.58	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Deer Park	\$ 1,107.49	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Lake County Public Works	\$ 60,164.39	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Vernon Hills Park District	\$ 200.00	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: City of Park City	\$ 370.12	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Grayslake	\$ 5,117.17	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Gurnee	\$ 6,515.04	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: City of Lake Forest	\$ 160.91	5/21/2026	DRWW Ratified
FY2026 DRWW Invoice: Vetaclear	\$ 200.00	6/18/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Fremont Township	\$ 310.95	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Green Oaks	\$ 794.04	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Riverwoods	\$ 1,395.03	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Vernon Hills	\$ 4,039.45	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: North Shore Water Reclamation District	\$ 83,126.00	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Gewalt-Hamilton Associates	\$ 200.00	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Libertyville Township	\$ 1,215.85	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: City of Waukegan	\$ 2,757.45	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Illinois Department of Transportation	\$ 2,875.49	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Libertyville	\$ 14,635.55	5/21/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Lindenhurst	\$ 7,698.15	5/21/2026	DRWW Ratified
FY2026 DRWW Invoice: Davey Tree Expert Company	\$ 200.00	6/18/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Ela Township	\$ 296.32	6/18/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Vernon Township	\$ 339.62	6/18/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Applied Technologies	\$ 200.00	6/18/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Round Lake Beach	\$ 499.38	6/18/2026	DRWW Ratified
FY2026 DRWW Invoice: Baxter and Woodman	\$ 200.00	6/18/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Lake County SMC	\$ 200.00	6/18/2026	DRWW Ratified
FY2026 DRWW Membership Dues: Village of Round Lake Park	\$ 137.95		
FY2026 DRWW Membership Dues: Christopher B. Burke Engineering	\$ 200.00		
FY2026 DRWW Membership Dues: Integrated Lakes Management	\$ 200.00		
FY2026 DRWW Membership Dues: Environmental Products and Services	\$ 200.00		
FY2026 DRWW Membership Dues: Geosyntec Consultants	\$ 200.00		
	\$ 225,386.48		

DRWW Expenditures

Name	DRWW Actual Amount	DRWW Ratification Date	DRWW Ratification
FY26 DRWW SMC Quarter 1 Payment	\$ 6,478.37	6/18/2026	DRWW Ratified
FY26 DRWW MS4 Workshop Sponsorship	\$ 250.00		
FY26 DRWW SMC Quarter 2 Payment	\$ 10,206.67		
	\$ 16,935.04		

FY2026 Des Plaines River Watershed Workgroup Budget (Dec. 2025 thru Nov. 2026)	Actual FY2025	Projected FY2026	Actual FY2026
REVENUE/Description	Base Dues	Base Dues	Base Dues
Dues/Membership dues (775-4220010-46010)	\$ 229,205.40	\$ 229,401.96	\$ 225,386.48
Expendable Carryover Addition (775-4220010-46010)	\$ 175,946.82	\$ 283,573.55	\$ 283,573.55
Account Interest (775-4220010-48011)			\$ 105.43
TOTAL REVENUE	\$ 405,152.22	\$ 512,975.51	\$ 509,065.46
EXPENSES/Description			
2025 Geosyntec Proposed NARP Comments	\$ 13,855.00		
2025 LCHD Sampling	\$ 82,007.50		
2025 SMC Administrative/GIS/Tech Support	\$ 25,000.00		
2025 Education & Outreach Expenses	\$ 716.17		
2026 Expense Account - 775-4220010-71310			
2026 LCHD Sampling		\$ 99,264.00	
2026 SMC Administrative/GIS/Tech Support		\$ 25,000.00	\$ 16,685.04
MBI IPS Model Trainings		\$ 5,000.00	
2026 Education & Outreach Expenses		\$ 2,000.00	\$ 250.00
IL/WI Super Gage Installation Placeholder Cost		\$ 130,000.00	
TOTAL EXPENDITURES	\$ 121,578.67	\$ 261,264.00	\$ 16,935.04
Projected Unexpended Carryover	\$ 283,573.55	\$ 251,711.51	\$ 492,130.42

Des Plaines River Watershed Workgroup

The Des Plaines River Watershed Workgroup (DRWW) is a voluntary, dues paying organization with a mission to bring together a diverse coalition of stakeholders to work together to improve water quality in the Des Plaines River and its tributaries in a cost-effective manner to meet Illinois EPA requirements. Membership of the DRWW consists of communities, Publicly Owned Treatment Works (POTWs), and other interested parties. The DRWW monitors water quality in the river and tributaries, prioritizes and implements water quality improvement projects, and secures grant funding to offset the cost.

Monitoring data allows for:

- A greater understanding of the water quality impairments,
- Identifying priority restoration activities,
- Tracking water quality improvements, and
- Fulfilling monitoring requirements for municipal stormwater permits.

The Workgroup is committed to an approach for attaining water quality standards that focuses on stakeholder involvement, monitoring, and locally led decision-making based on sound science. For more information and resources visit our website: www.drww.org.

