



EXECUTIVE BOARD MEETING MINUTES

June 18, 2026 2:00 pm – 3:00 pm

LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

Discussion and possible approval of the following:

1. Call the meeting to order

Paul Kendzior, DRWW President, called the meeting to order at **2:00** pm.

2. Roll call

Anna Niedzinski, DRWW Coordinator, performed roll call. **Paul Kendzior**, Village of Libertyville (President); **Dave Miller**, North Shore Water Reclamation District (NSWRD); **Austin McFarlane**, Lake County Public Works; **Michael Talbett**, Village of Kildeer; **Gary Glowacki**, Lake County Forest Preserve District; **Steve Waters**, NSWRD; and **Alana Bartolai**, Lake County Health Department. A quorum was present.

Others present: Tom Morthorst, Village of Third Lake; and Brian Kuebker, Village of Libertyville. With Ashley Strelcheck, Lake County Stormwater Management Commission (SMC), attending virtually.

3. Public comment

There was no public comment.

4. Approval of Meeting Minutes

a. *05/21/26 DRWW Executive Board meeting minutes

Talbett motioned to approve the 05/21/26 DRWW Executive Board meeting minutes. The motion was seconded by Glowacki. Motion passed with a unanimous vote.

5. DRWW financials

a. **Expenditures-revenue invoice(s) ratification

Waters motioned to ratify the expenditures-revenues as presented, seconded by McFarlane. Roll Call: Kendzior - aye, Bodden - aye, McFarlane - aye, Talbett - aye, Glowacki - aye, Waters - aye, Bartolai - aye; motion passed (7-0-0).

b. DRWW Budget Review

Niedzinski presented the DRWW FY2026 Budget. There were no questions on this item.

c. **2026 Winter best practices sponsorship approval: not-to-exceed \$700

Miller motioned to approve the 2026 Winter best practices sponsorship for a not-to-exceed value of \$700, seconded by Talbett. Roll Call: Kendzior - aye, Bodden - aye, McFarlane - aye, Talbett - aye, Glowacki - aye, Waters - aye, Bartolai - aye; motion passed (7-0-0).

6. Old business

a. Monitoring Committee updates

There were no Monitoring Committee updates.

b. USGS Next Generation Water Observation Station (NGWOS) at Russell Road Proposal Update

i. Discussion USGS Proposal for Next Generation Water Observation Station (NGWOS)

Niedzinski provided an update on the USGS proposal. USGS notified the DRWW that the DRWW is not eligible for Cooperative Matching Funds (CMF) which could potentially match up to 30% due to having non-

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governmental entities as part of the membership. The proposal is undergoing internal review at the USGS. The USGS stated that if it engages into a partnership with SMC the proposal could qualify for CMF, then as the administrative agent SMC would bill DRWW for services rendered. The Board concluded to keep the current structure as the diverse membership qualifies the DRWW for other grant opportunities and recommends that SMC enters into the agreement with USGS and start discussions on updating the scope of services for the administrative agreement.

ii. Discussion of Request for Quotation for 604b Grant Writing for USGS Proposal

Since there is no proposal which forms the basis of the Request for Quotation, the Board would like a draft for 604b Grant writing to review at the next meeting.

c. Update of Draft DRWW Monitoring Location Analysis Web Tool

Niedzinski is still collecting feedback on the Web Toll. Board members have until July 2nd, 2026 to provide feedback.

7. New business

a. **New member vote: Baxter & Woodman

Talbett motioned to combine items 7.a, 7.b, and 7.c, to approve Baxter & Woodman, Davey Tree Expert Company, and Vetaclear's membership into the DRWW, seconded by McFarlane Roll Call: Kendzior - aye, Bodden - aye, McFarlane - aye, Talbett - aye, Glowacki - aye, Waters - aye, Bartolai - aye; motion passed (7-0-0).

b. **New member vote: Davey Tree Expert Company

Davey Tree Expert Company's membership into the DRWW approved under item 7.a.

c. **New member vote: Vetaclear

Vetaclear's membership into the DRWW approved under item 7.a.

d. Overview of Lake-McHenry Effective Green Infrastructure MS4 Workshop

Niedzinski provided an overview of the 2026 Lake-McHenry Effective Green Infrastructure MS4 Workshop. Over 185 attendees attended virtually and in-person, of the attendees 64 participants represented 37 members from the DRWW.

8. Member remarks

Morthorst asked how did the new members hear of the DRWW? Two of the new members attended events sponsored by the DRWW and the North Branch Chicago Watershed Workgroup (NBWW) and reached out to the workgroup coordinators for more information on the groups. Baxter & Woodman reached out to join the DRWW after a consultant who was a part of a member organization moved to that firm.

9. Next Meeting:

- a. DRWW Executive Board meeting: July 16, 2026 at 2:00pm, Lake County Division of Transportation (600 W. Winchester Road, Libertyville, Conference Room A)

10. Adjournment

Motion by Glowacki, seconded by Miller to adjourn. Motion passed with unanimous vote. Kendzior adjourned the meeting at 2:32 pm.

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