



EXECUTIVE BOARD MEETING MINUTES

July 16, 2026 2:00 pm – 3:00 pm

LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

Discussion and possible approval of the following:

1. Call the meeting to order

Paul Kendzior, DRWW President, called the meeting to order at 2:02 pm.

2. Roll call

Anna Niedzinski, DRWW Coordinator, performed roll call. **Paul Kendzior**, Village of Libertyville (President); **Chuck Bodden**, North Shore Water Reclamation District (NSWRD); **Austin McFarlane**, Lake County Public Works; **Michael Talbett**, Village of Kildeer; and **Alana Bartolai**, Lake County Health Department. A quorum was present.

Others present: Zoe Schaaf, Lake County Stormwater Management Commission (SMC). Ashley Strelcheck, Lake County SMC attended virtually.

3. Public comment

There was no public comment.

4. Approval of Meeting Minutes

a. *06/18/26 DRWW Executive Board meeting minutes

Talbett motioned to approve the 06/18/26 DRWW Executive Board meeting minutes, with the correction that Chuck Bodden's alternate, Dave Miller, was present. The motion was seconded by Bartolai. Motion passed with a unanimous vote, with Bodden abstaining.

5. DRWW financials

a. **Expenditures-revenue invoice(s) ratification

Talbett motioned to ratify the expenditures-revenues as presented, seconded by Bartolai. Roll Call: Kendzior - aye, Bodden - aye, McFarlane - aye, Talbett - aye, Bartolai - aye; motion passed (5-0-0).

b. DRWW Budget Review

Niedzinski presented the DRWW FY2026 Budget. Niedzinski reported that expenses are accounted for. Niedzinski stated that there are two (2) DRWW members who are overdue. Niedzinski will continue to follow-up. The Board discussed potentially lowering dues due to the large carryover but agreed to wait until the DRWW receives the Next Generation Water Observation Station (NGWOS) from the USGS. Niedzinski will present the five-year budget at the General Membership meeting and seek a project timeline from USGS.

6. Old business

a. USGS Next Generation Water Observation Station (NGWOS) at Russell Road Proposal Update

i. Review of Request for Quotation for 604b Grant Writing for USGS Proposal

The Board is waiting for the NGWOS proposal from the USGS. Niedzinski updated the Board that the proposal is undergoing an administrative review and is anticipated by early August. The 604(b) grant draft requires updates that will be provided by the USGS proposal to support funding for the super gauge, including revisions to contact

* = DRWW Action Item; Consensus vote

** = DRWW Action Item; Roll Call



information. Niedzinski will update the draft and circulate it to the Executive Board and Monitoring Committee for review once the DRWW receives the proposal.

b. *Update of Draft DRWW Monitoring Location Analysis Web Tool

Niedzinski presented updates made to the web tool which included revised symbology for chloride and dissolved oxygen based on Illinois water quality standards. The Lakes Committee recommended adding a pop-up clarifying that the tool is intended for use by DRWW members and their consultants. The Board noted this limitation should also be communicated at the General Membership meeting. Bodden motioned to implement the pop-up and to approve the Web Tool for distribution to the DRWW membership, seconded by Talbett. The motion passed with unanimous vote.

7. New business

a. Lakes Committee Updates

Bartolai reported on Lakes Committee activities. Brian Valleskey, Baxter & Woodman, was voted as a new member of the Lakes Committee.

b. *Approval of draft DRWW About Us Flyer

McFarlane motioned to approve the DRWW About Us Flyer with the revision of “implementing” to “supporting” ongoing projects to better reflect the DRWW’s role. The motion with the revision was seconded by Talbett. The motion passed with a unanimous vote.

c. Discussion of DRWW Membership Outreach

The Board discussed the need to expand outreach to non-members. Niedzinski will prepare a draft outreach letter for review. A phased approach was recommended, beginning with outreach to entities with MS4 permits before expanding to additional potential members, including park districts.

8. Member remarks

There were no member remarks.

9. Next Meeting:

- a. DRWW General Membership meeting: August 20, 2026 at 1:30pm, Lake County Central Permit Facility (500 W. Winchester Road, Libertyville, Second Floor Conference Room)
- b. DRWW Executive Board meeting: September 17, 2026 at 2:00pm, Lake County Division of Transportation (600 W. Winchester Road, Libertyville, Conference Room A)

10. Adjournment

Motion by Bodden, seconded by McFarlane to adjourn. Motion passed with unanimous vote. Kendzior adjourned the meeting at 2:35 pm.